SMB:
SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the Saratoga Union School District and Saratoga High School

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Regular Meeting in-person on August 18th, 2026

Attendance: total number of attendees = 20

Attendees

Executive Board

Name	Role
Alicia de Fuentes	President
Mrudula Prashant	Co-VP Donations
Sneha Melkote	Treasurer
Tina Pao	Co-Recording Secretary
Srividhya Balakrishnan	Co-Recording Secretary
Tista Kapoor	Co-VP Donations
Lingling Sun	Parliamentarian

Music Directors

Name	School
Sean Clark	SHS
Shelley Durbin	SHS
Jon Jow	RMS
Isabel McPherson	RMS
Jason Shiuan	SHS
Michael Boitz	SHS

Booster Members

Name	Role
Richard Aochi	Controller
Eva Fan	Publicity Shadow
Joyce Koh-Fernandez	RMS Orchestra Liaison
Beryl Liu	Publicity Chair
Vivian Liu	SMB Student Webmaster
Winnie So	SHS Chair Liaison
Georgia Yan	Student Publicity Shadow

Alicia calls the meeting to order at **7:05 pm**

Welcome, Introductions and Approval of Minutes

Alicia: Welcomed the group, thanked everyone for attending, and expressed appreciation for the volunteers whose work was vital to the success of the organization and its music programs.

Lingling Sun: Introduced herself as the new parliamentarian and marching band liaison this year.

Beryl Liu: Introduced herself as the publicity lead this year (though son has graduated). She will be shadowed by Eva and daughter, Georgia, this year.

Winnie So: Introduced herself as the choir liaison and explained that she would communicate between the organization, choir families, and parents.

Sneha Melkote: Introduced herself as the Treasurer.

Richard Aochi: Introduced himself as the controller.

Mrudula Prashant: Introduced herself as Co-VP of Donations.

Tista Kapoor: Introduced herself as Co-VP of Donations

Joyce Koh-Fernandez: Introduced herself as RMS Orchestra Liaison

Tina Pao: Introduced herself as a co-recording secretary for the second consecutive year and noted that Sri was also serving in that role.

Shelley Durbin: Introduced herself as a teacher of choir, orchestra, and AP Music Theory and described her responsibilities across the music programs.

Sean Clark: Introduced himself as one of the music directors at Saratoga.

Isabel McPherson: Introduced herself as teacher for orchestra at Redwood and Fifth Grade Music.

Jon Jow: Introduced himself as primarily teaching bands at Redwood, along with some orchestra responsibilities.

Jason Shiuan: Introduced himself as the Director of Bands at Saratoga High.

Alicia: Introduced herself as President and completed the introductions.

Alicia: Explained that the June meeting minutes had been circulated over the weekend and asked whether there were any questions or comments.Called for a motion to approve the June meeting minutes as presented.

- **Motion to approve the June meeting minutes**: Mrudula Prashant
- **Seconded:** Joyce Koh-Fernandez

June meeting minutes approved.

Financial Reports

June Balance Sheet

July Balance Sheet

Sneha: Explained that the June financials had been reconciled but were not yet closed because several corporate-matching amounts were still trickling in, primarily related to Japan. She explained that Chris Schilling had an extended summer commitment and was expected to provide information by the 16th, after which she would update the June financials.

She had circulated the preliminary information so the board could see how the programs, particularly Japan, had performed. She noted that much of the unallocated revenue remained in suspense account 4999, resulting in a temporarily negative net revenue balance. She still needed The June financials to be reviewed again at the September meeting after the remaining allocations had been completed. She estimated that the organization would finish the year approximately $60,000 below budget, subject to final allocations and adjustments.

Alicia: Commented that the approximately $60,000 shortfall was understandable because the organization had sponsored 10 children for the Japan trip and had completed a major international trip after several years without one. She noted that the general fund had available funds specifically intended to support circumstances such as this. She expressed satisfaction that the organization had managed the Japan trip within a relatively tight budget and said she wanted to see the final allocated numbers before drawing conclusions. Confirmed that the June financials would be recirculated for the September meeting because the suspense funds still needed to be allocated and several people were returning from summer travel.

June Budget vs. Actual

July Budget vs. Actual

Alicia: Explained that the June transaction list could be approved because it represented expenses that had already occurred during June. She recalled that the Japan trip budget had been prepared before the war-related fuel surcharges were known. She explained that two fuel surcharges had increased the trip cost and had been outside the original scope of the budget. Reminded the board that, at the end of June, the organization had voted to provide a grant to cover the second surcharge rather than ask families to make another payment. She explained that the transaction list included a wire to TAMS International to cover the second surcharge affecting one airline.

She asked whether there were any questions regarding payments 1934 through 1977.

June Transaction List # 1934-1977

- **Motion to approve June transaction list**: Mrudula Prashant
- **Seconded:** Tista Kapoor

Motion passed to approve June transaction list.

Sneha: Explained that July financials also depended on completing the June close and that the July and August information was being reviewed in real time.She noted that the Donations team had updated its access spreadsheet for PayPal and donor information and that the July financials included PayPal income and corporate-matching revenue currently held in suspense. She added

that the July financials showed positive net revenue but were not yet ready for formal approval because the June adjustments still affected the reporting.

Alicia: Confirmed that the board would proceed with the July transaction list. She explained that the July transaction list included a TAMS International payment to secure spots for an orchestra overnight trip. She said the deposit had no strings attached and could be returned if the board ultimately did not approve the opportunity or its budget. The purpose of securing the spots was to preserve the opportunity while allowing the board time to review the complete proposal. Asked the board to review transactions 1978 through 1980, including the TAMS International payment.

July Transaction List # 1978-1980

- **Motion to approve July transaction list**: Tina Pao
- **Seconded:** Mrudula Prashant

Motion passed to approve July transaction list.

Donations, Processing Fees, and Donor Tracking

Mrudula: Explained that the organization had paid close to $19,000 in service and processing fees the previous year and that high-school band alone had approximately 250 students generating significant online payment fees. The current-year band activity was expected to generate approximately $12,000 in fees before considering orchestra, choir, and other programs. She asked whether the website could offer donors the option to cover some or all of the payment-processing fee associated with their donation. She recommended making the processing fee an optional donor choice rather than automatically adding it to every donation so that donors could decide whether to absorb the fee.

Vivian: Considered whether the website could support an optional processing-fee field and discussed ways to implement the feature without making it mandatory.

Board Members: Discussed whether the fee could instead be incorporated into the donation amount but generally favored making coverage of the fee optional.

Mrudula: Explained that corporate matching was handled differently by employers and that many families did not elect to absorb the processing fee when completing matching transactions.

Tista: Discussed the relative use of checks versus online credit-card payments and estimated that approximately 60–70% of donations might be made online.

Mrudula: Asked Vivian to determine whether an optional processing-fee feature could be implemented and said that, if it could not be implemented cleanly, the organization should avoid forcing donors to cover the fee.

Sri: Discussed whether the organization should use Zelle.

Alicia: expressed concern about giving individuals access to the account or creating account-control issues. Expressed a preference for established payment methods and for keeping direct account access away from individual users.

Vivian: Agreed to investigate a secure QR-code or other payment approach and report back at the next meeting.

Donations Master / Treasury Spreadsheet

Tista: Redesigned donation tracking process, which uses the student ID as the key field to accurately match each donation to the correct student and program and automatically transfers the information into the treasury sheet for proper fund allocation. The new spreadsheet reduces the extensive manual cleanup required with the previous system by automating data entry,

standardizing donation methods and transaction dates through required fields and drop-down menus, and automatically populating student and family information from the roster. She noted that a key challenge had been discrepancies between parent names and email addresses associated with PayPal, corporate-matching records, and checks and the student names in the school roster. The new system addresses these issues while reducing errors from duplicate or shared student IDs and mismatched family records. It also tracks individual donations, aggregates contributions by family for donor recognition levels, and uses a designated primary parent to ensure donations are accurately consolidated. The resulting treasury sheet automatically allocates donations to the appropriate programs and generates a consistent, reportable format for the Treasurer.

Alicia: Praised the new system and recognized the significant amount of manual work it replaced.

Tista: Offered to train students or other volunteers who were interested in helping further automate the process and said AI could be used to automate additional spreadsheet tasks once the underlying process was clearly defined.

Administrative Update

Alicia: Reported that two members were unable to attend the meeting but had expressed their continued support for the organization. She also noted that Joshua, the administrative IT support person, was in Los Angeles and had provided a slide for the group to review. Alicia thanked the absent members for their ongoing support despite being unable to attend.

SHS Choir Budget Amendment

Shelley: Explained that the choir budget amendment primarily adjusted existing amounts rather than creating new budget categories. She noted that she wanted to involve the collaborative pianist more and had adjusted the budget accordingly. The final proposed amount was slightly lower than the previous budget, while choir enrollment was approximately seven students lower at that point. As a result, the fundraising request was somewhat higher than the prior year, although she had tried to keep the overall budget close to the previous amount. Shelley stated that she was comfortable with the amended budget and invited questions.

Alicia: Called for a motion to approve the amended SHS choir budget.

- **Moved to approve the amendment:** Sri Balakrishnan
- **Seconded:** Tina Pao

Motion passed to approve the SHS Choir Budget Amendment

SHS Instrument Purchase Request

Alicia: Introduced a proposal to purchase additional instruments in response to increased enrollment in the instrumental music programs. She explained that vendor quotes had been obtained, with the most immediate need being tenor saxophones. The proposed purchases included three tenor saxophones, two new podiums, and three mellophones, with consideration of purchasing versus renting two basses. She reported quoted costs of approximately $9,253.50 for the tenor saxophones, $7,276.30 for another instrument category, and approximately $7,040 for the additional instruments under consideration.

Board Members: Discussed purchasing versus renting two basses, noting that renting could provide flexibility if students did not remain in the program. They compared the approximate total cost of $28,636.93 for purchasing all proposed instruments with approximately $22,454 if two

instruments were rented. Members discussed the long-term usefulness of the instruments, the need to build and maintain inventory, and prior rental arrangements in which instruments were initially rented before being purchased.

Tina: Noted the potential impact of current or proposed tariffs on future instrument prices and expressed concern that tariffs could materially increase costs. Members agreed that the eventual goal was to own the instruments and that the primary decision was whether to purchase immediately or rent temporarily.

Jason: Explained that several students who were new to bass had specifically requested to continue with the instrument, suggesting they were likely to remain in the program.

Shelley: Explained that purchasing newer instruments would refresh the inventory and allow stronger, higher-level players to use the new instruments while existing instruments were rotated to less demanding uses. For example, the new tenor saxophones could initially be assigned to stronger players, with existing instruments then moved down through the program until older instruments reached the end of their useful life.

Alicia: Emphasized that supporting instrumental music was a core purpose of the organization and that purchasing needed instruments was an important use of funds.

- **Moved to approve instrument purchase** : Joyce Koh-Fernandez
- **Seconded:** Tista Kapoor

Motion Passed to approve SHS Instrument Purchases.

Tax Filing and Audit Update

Richard: Explained that the organization had two separate professional requirements under discussion: one related to tax filing and the other to the audit. He noted that the organization needed to confirm the appropriate professional support and that the audit would need to be performed by an independent party outside the organization.

Alicia: Discussed the organization's ability to select the auditor and confirmed that the auditor would need to be independent. A board member requested that the relevant estimates and financial figures be provided at the next board meeting.

Richard: Agreed to provide the updated numbers by the end of the day, once available.

SUSD Field Trip Policy Update

Alicia: Explained that SUSD was changing how field trips would be managed. Her understanding was that school-day field trips initiated through an in-school program would be administered and financially managed by the district, while some trips beginning after school but connected to a school program could also fall under district management depending on their timing and relationship to the school schedule. Trips occurring entirely on non-school days, including certain after-school program activities, would remain under SMB administration and fundraising. She used the Disney trip as an example of a trip with a different structure and discussed how the policy might apply to events such as the San Francisco Symphony and other weekday versus weekend activities. Alicia also explained that clubs and after-school activities, including Jazz Band, Marching Band, Choir, and other SMB-sponsored activities, would continue to have their

administrative and fundraising responsibilities handled by SMB. She clarified that the district's field-trip procedures would not interfere with SMB's annual fundraising collection supporting the SUSD music programs.

Alicia reported that she had consulted the SUSD Chief Financial Officer regarding corporate matching funds and read the CFO's response confirming that the district had received and would continue to collect corporate matching funds, subject to individual employer eligibility. She explained that corporate matching was voluntary and was not relied upon by the district to fund field trips, but that excess matching funds could be applied toward trip costs and could help support students who might otherwise be unable to afford the requested voluntary donation.

Alicia further explained that district accounting guidelines required field-trip collections to be restricted and maintained in separate restricted accounts. Any excess funds would remain available for the applicable field trip or another intended use communicated to parents. She noted that the question of whether excess funds could be transferred to another trip if the original trip did not occur required further clarification from the district and would need to be addressed in the revised procedures.

SUSD School-Connected Organization Manual

Alicia: Explained that she had been reviewing the new SUSD school-connected organization manual, which was substantially more detailed than expected being approximately 49 pages. She expressed concern that the manual appeared to apply a single framework to organizations with different purposes and structures and noted that PTA and SEF had independently raised concerns. Alicia said she wanted board members and anyone with relevant legal or organizational expertise to review the manual carefully and provide input. She planned to prepare a comprehensive, point-by-point response and had circulated her initial concerns for board review, identifying proposed governance requirements and requirements related to private bank statements and other financial records as key areas requiring clarification or revision.

Alicia expressed concern that the manual was overly controlling in areas such as financial practices, cash handling, bank statements, and board composition. She stated that, in her view, the district should not prescribe the composition or governance practices of an independent organization beyond applicable legal requirements. She emphasized the need for the organizations to respond collectively and asked board members to provide comments to help develop a strong response, identifying the manual as her top priority. She reported that the first meeting with the organizations to discuss the manual was scheduled for September 8 from 9:00 to 10:00 AM and said she wanted additional opportunities for review and discussion before the district sought final approval. Alicia also confirmed that the organization carried appropriate general liability insurance and noted that relevant organizational information was publicly available on the organization's website. She requested SUSD that voting on the manual be postponed until the organizations had sufficient time to review and respond.

Board Members: Asked whether the organization had appropriate general liability coverage and whether the concerns regarding the manual had been discussed with SEF and PTA. They were encouraged to review Alicia's initial response points and provide additional comments and relevant legal or organizational input.

Midwest Clinic Update

Isabel: Reported that she had returned to the school board meeting the previous week, where the board approved her request to apply for the Midwest Clinic performance opportunity by a four-to-one vote. She explained that the next step was to complete the application and noted that Chamber students were already excited about the opportunity. Isabel reflected on the significance and long-term value of providing students with exposure to a nationally recognized experience. She thanked the board and the organization for supporting the initiative and for allowing her to pursue opportunities for students without additional compensation. She also recognized Moira for her strong administrative support and assistance with communication to board members.

Alicia: Expressed appreciation to Isabel for taking the initiative and advocating for opportunities for the students.

2026 Informance

Jason: Explained that the annual Informance event would take place the following Saturday and described it as an opportunity to bring the music community together, showcase the high-school music programs, and help new families connect with veteran families. She outlined the event schedule, which would begin with performances by orchestra, choir, in McAfee, followed by introductions and an overview of the programs, and conclude with a large marching-band performance and demonstrations on the field. Boitz noted that the event had expanded from primarily a marching-band activity into a music-department-wide event since the pandemic and had become a valuable community event.

Alicia: Noted that families looked forward to the event and discussed ways to provide new families with clearer information about the available programs and communication channels. Members discussed cleaning up program-specific WhatsApp groups by removing families no longer associated with the programs and ensuring the groups accurately reflected current families. They also suggested creating a flyer or summary of program offerings for new students and families, with Georgia identified as a possible person to create the flyer.

Hall of Fame Update

Alicia: Provided an update on the upcoming Hall of Fame event, including the event calendar and honoree information, and encouraged members to review the honorees featured on the high-school website. She asked whether music students would perform at the event and whether the number of performers had been determined. Alicia confirmed that all music programs were welcome to participate and that there was no stated limit on the number of programs that could showcase their music. She expressed appreciation to the students who were volunteering to perform and noted that student performances added pride and value to the event.

Michael: Explained that three ensembles had already been identified to perform and that students had expressed interest in participating. He noted that small chamber groups had performed at the pre-event the previous year, providing a valuable opportunity for students to hear alumni share their experiences and learn about Saratoga's history and legacy. He added that a specific list of participating students would not be available for another couple of weeks.

Japan Sharing Out and Post-Trip Reflections

Alicia: Shared messages from families and students describing the lasting impact of the Japan experience, including continued feelings of connection to Japan, renewed interest in Japanese culture, and sadness about the trip ending and friends being separated. She noted that some families and students had continued visiting Japanese-related locations and participating in related activities after returning. Alicia emphasized that the trip represented more than a music experience, providing students with opportunities for individual growth and creating meaningful experiences that could not easily be measured. She thanked the music directors for the extraordinary amount of work, dedication, and time required to organize the trip and recognized the important contributions of parents, staff, and community members in making the international experience possible.

Michael: Reflected on the documentary created by a senior student about the Japan trip, describing it as stunning, beautifully made, and artistically strong. He explained that the documentary included student interviews, a narrative structure, music, and extensive photographs of orchestra and band students. The documentary required a few remaining edits before it could be distributed publicly, and Boitz estimated that it could be shared in approximately two weeks once the final changes were completed. He noted that the student had invested significant time and effort into the project and needed some time to rest before completing the remaining edits. Boitz also reflected on how the tour had exceeded expectations and been deeply rewarding despite the substantial preparation required from the music staff. He highlighted the interactions between Saratoga and Japanese students, school performances, the Mount Fuji experience, and the international exchange as particularly meaningful.

Sean: Commented that bringing an entire community to another country was an unusually special experience and said the trip demonstrated what made Saratoga unique.

Jason: Reflected on the support provided by colleagues and families and described hearing reflections from long-time community members as particularly meaningful.

Cookie Dough Fundraiser

Tina: Reported that cookie dough would again be shared between Lily and her for the final year of the current arrangement, with Eva Fan and Penny Li expected to shadow the process. She explained that the schedule would be similar to the previous year, with order forms expected to be distributed to directors around September 17 and the fundraiser taking place through mid-November. Tina noted that no significant changes to the product offerings were expected and that the most popular item would remain the primary product.

Music Directors' Report

Isabel McPherson

Isabel: Welcomed everyone to the new school year and reflected on her summer experiences, including the Japan trip, a visit to Mexico City with her partner's band, and participation in an alumni anniversary event. She noted that these experiences reinforced the importance of human connections created through music and education. Isabel reported that the school year had started smoothly, with the music programs already active. Although Redwood continued to experience declining overall enrollment, music enrollment remained strong, with approximately 170 incoming sixth graders and healthy participation across the programs. Beginning band students were

starting mouthpiece and instrument work, while advanced groups had begun playing, and winter guard, winter percussion, and jazz activities were expected to begin after Labor Day. She expressed enthusiasm about the school year and noted that students were overwhelmingly excited about music performance.

She also confirmed that the Redwood orchestra room had been leveled, eliminating the previous tripping hazard and making access to instruments safer. She said she was continuing to work on the room layout and has a small office/work area to avoid disrupting choir classes.

Michael Boitz

Michael: Reported that the high-school band and orchestra programs had welcomed many new freshmen, requiring extensive placement work and rapid adjustments to instrumentation at the start of the year. He explained that teachers had prepared racks, folders, name tags, and placement schedules but continued to address numerous new-student needs as the year began. Students were already using practice rooms, and the enthusiasm among incoming ninth graders was encouraging. He noted that freshmen were often extremely nervous about placement auditions and that the process helped them learn to manage nerves and present themselves. He shared humorous examples of student explanations for missing placement auditions, including family birthdays and siblings' allergies interfering with practice. He reported that the ensembles were well balanced, with strong instrumentation across the orchestra and band programs.

In response to a question about whether the Japan trip had strengthened unity among the music students, Boitz: explained that the international experience had created particularly strong connections among choir and orchestra students, while marching-band students already developed strong bonds through their season and competitions. He noted that choir students had been requesting more activities and that some students were participating in both choir and instrumental programs because of increased confidence and interest in singing. Boitz said the Japan experience had created momentum and fostered a stronger sense of community across the music programs

He explained that the orchestra and choir were planning a combined mini tour through the Heritage Festival, a nationally recognized and competitive event. He noted that the festival was already full, but spots had been held for Saratoga at Barnum Hall in Santa Monica, a historic concert hall on the Santa Monica High School campus. A deposit was required to secure the spots and would be applied toward the final trip cost.

The trip would involve limited school-day absences, primarily after fifth period on the travel day and a small number of periods on the performance day, and would take place the weekend before spring break. The itinerary would include performances by the Saratoga groups, a choir AEMS experience involving an intensive with a composer or college conductor, meals, and a group payment mechanism to reduce the amount of cash students would need to carry. Additional activities would include a visit to the Santa Monica promenade, an evening activity, and a Saturday performance experience at Universal Studios followed by an award ceremony and production.

Boitz added that transportation options included returning by bus or plane and that transportation quotes were still being updated. He was working with Sarah Henley, the representative, to obtain accurate pricing and a discounted rate for parent chaperones. The preliminary estimate was based on approximately 170 students, although participation could reach approximately 190. He preferred to wait for updated and more accurate numbers before requesting formal approval because the current estimate was conservative and likely to change.

Jon Jow

Jon: Reported that the year had started strongly and that the organization had made significant progress in building the instrumental music programs. He noted that Redwood continued to have strong student participation in music despite broader enrollment declines. Beginning students were starting instrument fundamentals, while advanced students had already begun rehearsals. Mr. Jow also reported that the Disney 2027 trip was expected to come before the board for consideration after the September 17 meeting.

Sean Clark

Sean: Reported that the Japan trip had been an incredible and life-changing experience and thanked the community for the collective effort required to make the trip successful. Summer band had provided a smooth transition following the Japan trip and that the percussion section was the largest it had ever been. Approximately 50 students were participating in marching-band percussion, with about 36 enrolled as primary percussionists in percussion classes, creating a shortage of instruments. The marching band was using seven snare drums on the field, exceeding previous expectations for the program. Although approximately 12 seniors had graduated, the program had gained substantial new energy from freshmen and sophomores, including approximately 12 sophomores who transitioned into marching percussion after completing the eighth-grade percussion class. Sean noted that this strong transition from the middle-school program reflected the quality of teaching at Redwood and the growing connection between the middle- and high-school programs.

Sean also reported that the marching-band show was progressing well, with the drill advancing and the production developing into a well-functioning system. Winter-program themes had already been selected for several groups, and Jazz was also getting started. In response to a question about the timeline for seeing results from the investment in the middle-school percussion program, Sean explained that the winter percussion program had been established approximately two years earlier and was already producing incoming students with stronger, transferable skills. He noted that more students were continuing into high-school percussion and winter percussion as the connection between the middle- and high-school programs continued to strengthen.

Alicia: Asked how long it had taken for the investment in the middle-school percussion program to produce visible results among incoming high-school students.

Sean: Explained that the winter percussion program had been established approximately two years earlier and was already producing stronger incoming students with transferable skills. Said the connection between the middle school and high school had become stronger and that more students were continuing into percussion and winter percussion.

Alicia: Praised the Redwood instrumental faculty and said their work had created a strong foundation for the high-school programs. She encouraged continued attention to the choir pipeline while noting that students who joined choir tended to remain engaged.

Shelley Durbin

Shelley: Reported that the choir camp had gone very well and that she was excited about the new season. She explained that the camp had been widely advertised through student-created flyers and outreach throughout Saratoga, with participation from Redwood and high-school students. Approximately 30 students attended each day, essentially filling the official choir roster. The camp included structured activities, student-led work, a mini concert, pizza, and a student Q&A, and

Shelley described it as one of the richest choir camps she had experienced because of the level of student participation and accomplishment.

Shelley noted that the choir had five ninth graders, which would not replace the number of graduating seniors, making recruitment and strengthening the middle-school feeder pipeline important priorities. She encouraged families and board members to help promote the program and noted that strong leadership and an accomplished teacher could help attract students. She also reported that several orchestra students had joined choir, with approximately three students currently participating in both programs.

Shelley explained that Choir Mesh would begin as a group-based program rather than one-on-one lessons because singing was personal and the group format was more appropriate. The program would begin with a Sunday session from 4:00 to 6:00 PM and continue on a recurring schedule. Middle-school students and students not formally enrolled in a music club would be welcome to participate. Participating students would perform as part of the choir concerts, and Shelley was working with Mr. Hamm on a winter concert opportunity. She emphasized that strengthening the choir pipeline remained a major priority and that the program would continue reaching out broadly to students.

Alicia: Expressed appreciation for the music directors, volunteers, students, and families who had contributed to the programs and the Japan experience. She reflected on the positive energy at the beginning of the school year and the strong student engagement across the music programs. Thanked everyone for their participation and continued support.

Meeting Adjourned at 9:15 PM.

Summary of Motions

Approval of June SMB Meeting Minutes	**Mrudula Prashant** moves, **Joyce Koh-Fernandez** seconds, motion carries
Approval of June 2026 Transaction List #1934 - 1977	**Mrudula Prashant** moves, **Tista Kapoor** seconds, motion carries
Approval of July 2026 Transaction List #1978–#1980	**Tina Pao** moves, **Mrudula Prashant** seconds, motion carries
Approval of the SHS choir budget amendment	**Srividhya Balakrishnan** moves, **Tina Pao** seconds, motion carries.
Approval of SHS instrument purchase	**Joyce Koh-Fernandez** moves, **Tista Kapoor** seconds, motion carries

Thank You,

Sri Balakrishnan / Tina Pao

Co-Recording Secretaries