

## Saratoga Music Boosters (SMB) Regular Meeting Sept 12, 2016 - Minutes

**Attendance:** Total number of attendees present = 30 including SUSD Superintendent Nancy Johnson, Bev Herada from Sereno Group and the following:

Executive Board:

Sandy Miller	Y	Corina Kuo	Y	Shahana Shah	Y
Susan Nakahira	Y	Dipti Shrivastav	N	Jennie Lau	Y
Naomi Wong	Y	Seema Kumar	Y	Sarah Ouyang	Y
Sheeba Garg	N	Jane Graham	Y		

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Andrew Ford	Y
Doug Harris	Y				

**Location:** SHS Staff Lounge

**Welcome and Call to Order:** The meeting was called to order at 7:00 pm by Co-President Susan Nakahira. Self introductions of all in attendance.

**Motions:**

<b>Item</b>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>All ok?</b>
May Minutes - tabled			
Financial Report			
Cash Flow as of May 31 2016	Jane Graham	Jill Martin	Yes
Cash Flow as of June 30 2016	Shahana Shah	Seema Kumar	Yes
Ratify checks May 2016 #12649- #12737	Jane Graham	Shahana Shah	Yes
Ratify checks June 2016 #12738 – #12808	Jane Graham	Seema Kumar	Yes
Cash Flow as of July 31 2016	Jill Martin	Janet Culala	Yes
Cash Flow as of August 31 2016	Shahana Shah	Seema Kumar	Yes
Ratify checks August 2016 #8761 - # 8774 and #12809 - #12825	Jane Graham	Corina Kuo	Yes
Standing Rules regarding student account guidelines – tabled for further research			
\$21,500 from SMB budget 2016/17 to fund a new RMS music co-ordinator position	Cecile Cohen- Jonathan	Jennie Lau	Yes

**Sereno Group Presentation** – Bev Herada presented a check for \$10,000 on behalf of Sereno Group Realtors, whose members raised funds for SMB this year. Susan and Sandy thanked Bev on behalf of SMB.

**Minutes** – Approval of May minutes was tabled until the next meeting. Jane Graham and Shahana Shah will attempt to track down a copy for circulation prior to the October meeting.

**Financial Report** - Naomi Wong presented the cash flow as of May 31, 2016, cash flow as of June 30, 2016 (year end), cash flow as of July 31, 2016 and cash flow as of August 31, 2016. Checks from June through August were ratified. Naomi could still use help as the program receivables positions for both SUSD and SHS remain unfilled.

Michael Boitz thanked Naomi for taking on this massive job.

**Membership Report** – Corina Kuo reported that as of September 12 membership is at \$43,299.66 plus \$1200 matching for a total of \$44,499.66

**Cookie Dough Plans** – Janet Culala and Jill Martin presented. Sept 22/23 are the kick off dates, orders due Oct 17; pickup Nov 1<sup>st</sup>. New reduced sugar chocolate chip cookie option. They are looking for people who have been involved in the past to help organize and answer some questions. Jennie offered to contact Antonella Corno to assist with getting questions answered. Company representative would like the opportunity to present at the high school this year; Mr. Boitz encouraged this to happen.

**Standing Rules - Student Account guidelines** – Susan Nakahira brought forward the need to clarify in the SMB rules that funds students raise and are in their accounts can be used toward their trips regardless of the status of their program contributions.

Mr. Boitz asked the motion to be tabled as teachers and administrators discuss and develop a better understanding of the nuances of the new state guidelines for voluntary contributions versus program fees. It was agreed that funds in student accounts can currently be used toward trips and should continue to be available for this purpose regardless of program contributions. Item to be brought forward to October meeting.

**Pancake Breakfast** – Susan Nakahira shared that due to AP testing schedule and related facilities bookings April 30 will be the new date for the Pancake Breakfast, as opposed to the first Sunday of May. While this breaks with the long standing tradition of the event being held the first Sunday of May, the board felt that as long as the reasoning behind the date change was articulated, people would understand the need for flexibility.

**Redwood Music** – Due to the very large and complex program in place at Redwood, particularly the many music programs that run outside the school day, a need was identified to create a new co-ordinator position. This person would assist with many of the administrative tasks assumed by the former Director, and ideally relieve some of our instructors of non teaching tasks as well as monitor student attendance for our after hours programs. As the District had not budgeted for this, SMB was asked to fund this position at \$19,812.80 per annum plus \$1,700 for activities supervisor clearance certificate for non credentialed teachers for a total cost of \$21,500, assuming 13.5 hours per week. There was some discussion around the role and responsibilities of the co-ordinator, for example using Charms to monitor attendance. There was also some concern raised as to whether SMB would be committing itself, even implicitly, to funding such a position in the longer term if we agreed to fund it once. Sandy Miller pointed out we would only be committing to fund for the 2016/17 school year. The motion to fund the position passed.

Nancy Johnson, SUSD Superintendent, explained that a new task force will be struck to examine RMS programs and help plan for the future. All interested community members are encouraged to participate. Michael Boitz suggested it would be useful for the task force, once struck, to speak with other school districts with robust music programs to understand how they structure and fund their programs.

**Scott and Aryn Krijnen** – Following the passing of the motion to fund a new co-ordinator, Scott explained that he and his wife have managed all the aspects of their program for many years. They have some concerns regarding the co-ordinator position and whether the role is truly necessary; perhaps if some organizational changes were put in place these funds could be better used for the program rather than to fund a co-ordinator. Aryn had some procedural questions given Jon Jow's departure. Doug Harris agreed that payroll for all instructors in the music program will go through him rather than the new co-ordinator.

### **Directors' Reports:**

**Andrew Ford:** Numbers are up 20% in choir this year. First informal performance Saturday Sept 17 to kick off Saratoga's hometown parade. The following week is the choir retreat. First concert is the first week of October. Color Guard costumes arrived today.

**Michael Boitz:** The SHS Band is off to a good start, as is orchestra. We have the largest freshman orchestra ever – 50 students. The orchestra retreat is this weekend. The first orchestra concert is Oct 7; it is a double orchestra concert with Lynnbrook High. SHS will not be hosting CMEA this year due to construction. CMEA will be March 17 /18 at Lynnbrook High.

Several seniors have come together to re-establish a Tri-M Club at SHS. Tri-M is a music service organization and fraternity. Students are planning a flood relief fundraising concert Sat 27<sup>th</sup> May. Students are also forming a chapter of United Sound at SHS. United Sound will work with special needs students who want to be part of music. We have an excellent team of teachers, staff and instructors this year.

**Doug Harris:** Jamal Ramirez has taken over Travis Gould's role. Jamal's former 1.7 FTE role no longer exists. Dr. Harris is impressed with the musicianship of the students.

**Jason Shiuan:** Great first month. Very much enjoying working with other teachers, staff and the students.

Upcoming Events:

Sept 20	Tue	Beginning Orchestra Demo Night at RMS
Sept 21	Wed	Beginning Band Demo Night at RMS
Sept 22 and 23	Thu/Fri	Cookie Dough Kick Off
Sept 27	Tue	Beginning Band starts at Argonaut
October 4	Tue	SHS MB Sr Night & Home Show 7:30 to 8:30
October 7	Fri	SHS Orchestra exchange concert 6pm and 8pm
October 8	Sat	SHS/RW Cupertino Tournament of Bands
October 11	Tues	SHS Choir Fall Concert
October 17	Sat	RMS Santa Cruz Band Review
October 17	Sat	SHS Gilroy City Classic
October 17	Sat	Cookie Dough Orders Due
October 24	Sat	SHS BOA Northern CA Regional
October 28-30	Fri/Sun	SHS BOA Southern CA Regional
Nov 11	Fri	Veteran's Day Parade RMS
Nov 19	Sat	Alumni Poker Night

Next meeting October 10th, 7pm

The meeting was adjourned at 9 pm by Co-President Susan Nakahira.

Respectfully submitted by,  
Jane Graham  
Co-Recording Secretary