

SMB:

SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the
Saratoga Union School District
and Saratoga High School

Saratoga Music Boosters (SMB) Regular Meeting September 9, 2019 - Minutes

Attendance: Total number of attendees present = 22 including the following:

Executive Board:

Jane Graham	Y	Amelia Shen	Y	Sandy Miller	Y
Yvonne Linney	Y	Dipti Shrivastav	N	Beth Kingsley	Y
Revathi Koteeswaran	N	Michele Loconzolo	Y	Dave Holt	Y

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Andrew Ford	Y
Jon Jow	Y			Isabel McPherson	Y

Location: Room M103, SHS Music Building

Call to Order: The meeting was called to order at 7:03pm by President Jane Graham

Welcome:

- Jane will serve this year without a co-president

Introductions:

- Presented by Jane Graham
- Attendees introduced themselves

Approval of New Board Members:

- Presented by Jane Graham

PROPOSED SARATOGA MUSIC BOOSTERS OFFICERS 2019/2020	
VP Membership	Dave Holt Beth Kingsley
Trip Financial Coordinator	Sarah Hung
SHS Orchestra Liaisons	Jennifer Pyon Corina Kuo Havish & Prasanti Kooropaty

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- Motion to approve proposed additions to the board made by Sandy Miller. Seconded by Ann Ison. Motion carries.

Minutes:

- Minutes presented by Michele Loconzolo
- May 2019 minutes were circulated prior to September meeting
- Motion to approve May 2019 meeting minutes made by Beth Kingsley. Seconded by Ann Ison. Minutes approved.

Membership Report:

- Presented by Beth Kingsley and Dave Holt
- Memberships sits at \$38,591
- Apple has extended double matching until September 16th- Beth will draft email to be distributed school wide to notify families of the offer. Donations made directly through Apple's employee portal are encouraged, as there is too little time to generate and submit receipts for eligible contributions.
- Booster groups generally feel that numbers are down due to no red envelope this year. Mr Louie is now offering to put together a package for mail before the end of September. Booster groups are asked to share the cost of postage- no information of actual cost at this time, however it's expected to be minimal.

Cookie Dough fundraiser

- Presented by Ann Ison and Meghana Palande
- Fundraiser packets to be delivered Redwood MS and SHS by September 17th.
- Campaign starts on Sept 19th
- Announcements will be included in the weekly email update to families at SHS an RMS, around September 23rd.
- SMB website will be updated by Angela

Financial Report:

- Presented by Sandy Miller on behalf of Revathi Koteeswaran
- Year end is end of June.
- May and June financial's were shared prior to the meeting
- Updated copy of June Cash flow distributed at the meeting
- \$574,119 cash at the end of May
- Motion to approve May 2019 financials and ratify checks 13927 through 13968 made by Sheeba Garg and seconded by Ann Ison. Motion approved.
- Motion to approve June 2019 financials and ratify checks 13969 through 14056 made by Yvonne Linney and seconded by Beth Kingsley. Motion approved.
- July, August and September financials to be presented at October meeting

Grant Requests:

- Presented by Jon Jow and Jason Shiuan
- Jon Jow presented Legacy Campaign

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- o 132 5th graders signed up to beginning band, which is now integrated into the school day at each elementary school. In previous years, when participating students had been bussed to early morning band programs, annual enrollment was typically 30-50 students.
 - o Band orientation is next week
 - o Requesting grant to purchase 125 wind instruments for \$85,000 (including extra mouth pieces and reeds).
 - o Incoming Legacy Campaign contributions, intended for instrument purchases, will be used to pay back SMB, in part or whole.
 - o Maintenance is included in the cost of the instruments for the end of the first year
 - o Future years are covered by parental contributions
 - o Previously SMB has contributed about \$22,000 per year towards the beginning band program (generally covered the buses)
 - o \$31,825 was previously approved in the 2019/20 budget for program support
 - o Recommending 5th grade family contributions to be made to Legacy Campaign instead of SMB
 - o Investigating if the district can cover the cost of books
 - o A total \$85,000 for instruments. Of the \$31,825 allocated in the approved 2019/20 budget, \$22,000 will be redirected for the purchase. Additionally, \$5,000 from the Legacy Campaign contributions will be applied towards the ask, for a total of \$27,000. Therefore, grant total of \$58,000 is requested.
 - o Financials are healthy to carry this for 2019/20; grant will be funded from SMB unallocated funds.
 - o Motion to approve \$58,000 for the purchase of instruments for beginning band made by Sheeba Garg, seconded by Rashi Sanghi. Motion approved
- Jason Shiuan presented grant request for updated SHS audio equipment
 - o T-Mobile has purchased the bandwidth in which current SHS equipment operates (600MHz), rendering SHS equipment obsolete.
 - o A grant of \$6,276 is requested. Funds will be used to purchase wireless microphones, cables necessary for marching band and other SHS music programs.
 - o New equipment will operate in a bandwidth known to be available in northern California, but will not be configurable as variable frequency equipment is very expensive.
 - o Beth Kingsley made a motion to approve grant for \$6,276, as presented by Jason Shiuan, seconded by Ann Ison. Motion approved.

Directors' Reports

Jon Jow:

- What an exciting start to the year! We are starting to settle into the year and still pushing forward with some new initiatives. Currently, music participation at Redwood is looking great.
 - o We have welcomed 50 new students into the Redwood Griffin Band
 - o 7th and 8th grade band has about 100 musicians across all three classes

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- o Redwood strings is strong at about 120 students
- o Color guard is up to 26 this year
- o Choir is almost at 50 students
- What's new?
 - o We are anticipating bringing in two new after-school orchestra teachers very soon. It has been a challenge finding teachers for any after-school group, so we are very grateful to our local music community to continuing to stretch their connections and helping us find some great candidates for us. This does also point to how much of a challenge it is to maintain an after-school program as a primary program mechanism, and why it is so important to continue looking into bringing parts of the music program into the school day.
 - o Jazz Legaspi has since gotten a full-time job and was unable to continue teaching our color guard in the mornings. We are hoping to keep him as a clinician. Erin Miller will now be stepping in to work with our students in the mornings.
 - o Adrianna White will be our after-school music supervisor.
 - o 5th grade band is slowly coming together! We currently have 132 students in 5th grade signed up and doing mouthpiece trials! Our orientation night is next week on Tuesday, September 17. As many of you know, we have moved the 5th grade program out of the morning/Argonaut time slot and into the school day thanks to the support of our district and administration. To continue supporting the importance of frequency of instruction and practice time, we will also hold one after-school session on Wednesdays from 4-5 at Redwood.

Isabel McPherson:

- Received eight new basses at RMS, which had been purchased using SMB 2018/19 grant funds
- Working on chamber music in some of the classes where half of the pieces presented will be written or composed by women, minorities, or people of color.
- After school strings, pending new personnel to be hired by SUSD
- A very productive band camp took place Saturday before Labor day

Jason Shiuan:

- Marching band is around 155 this year
- Band camp went extremely well
- Shared a video of the first performance at the football game on Friday night
- On Friday marching band will visit the elementary schools
- Friday September 20th, Redwood middle school band will play in the stands before taking the field at half-time
- At homecoming, band will perform before the Varsity game as homecoming events are scheduled during half-time
- October 11 home game marching band will perform.
- October 12th Cupertino Band Contest
- Will make request to Sheeba Garg to send marching band schedule to alumni parents

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Andrew Ford:

- June 2019, choir seniors and a couple of juniors performed with Foreigner at Mountain Winery.
- Choir enrollment up this year to 70 students (a record!): chamber singers 43, concert choir 27
- This weekend, choir retreat at Saratoga Springs, with SHS orchestra. Students will work with voice clinicians on Saturday
- Informance, 3:15-4 on Saturday, including a preview of fall concerts. Ice cream social to end the retreat.
- Fall concert, scheduled for Tuesday 15th October. Theme will be *spirits and spooks*, featuring some music from Harry Potter.
- Enrollment for choir is also up at the middle school.
- RMS choir currently scheduled Tuesdays and Thursdays after school
- [Andrew Ford] Will continue to work with RMS choir until program is moved into the school day. Consistency with the instructor will benefit enrollment and students

Michael Boitz:

- A big thank you to SMB for enabling the program to have amazing instruments at students' disposal. Some basses are as old as the school.
- Jason [Shiuan] is arranging the entire fall marching band production. Tweaking and editing, writing specifically for SHS students.
- Thank you to Greg Louie for setting expectations for scheduling during half-time. It was the smoothest half-time experience, with the performance complete three minutes ahead of schedule.
- Orchestra, best prepared 9th grade class. Level and field of play is up, a testament to the great teaching at RMS
- Orchestra retreat September 13th.
- Fall preview and senior night, Friday 18th October. Performance at 6pm at McAfee, followed by senior night at 8pm.
- Over 300 people registered for the summer 2020 tour

President's Report:

- Presented by Jane Graham
- Welcome to Greg Louie the new principal, he thanked everyone for their support.
- Website redesigned over the summer, now mobile friendly and great new look. Thank you, Jon Jow and Angela Kwan!
- High school district hosted booster training at the district office two weeks ago; presentations given by district legal team
 - No changes at this time as to how SMB communicates with parent groups. Need to coordinate on all planning, with both SUSD and LGSUHSD, since SMB crosses both districts
 - Will move towards generating confirmation of funds received on a monthly basis, rather than annually.

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- Areas of focus:
 - Adoption of year round recruitment philosophy, as it's no longer practical to rely on the Nominating Committee in the spring. Each board member is asked to recruit for own position, whereby allowing for shadowing opportunity and smooth transition in the fall
 - Greater communication so that families know what's being done with their contributions. Utilize social media to get the message out, and develop a process for content management.

Upcoming Events:

Sept 13	F	Choir Retreat Orchestra Retreat
Sept 14	Sa	Choir Retreat and Choir Informance
Sept 19 - Oct 19	-	Cookie Dough Sale
Sept 17	Tu	5th Grade Beginning Band Orientation (Demo Night) @ SHS Music Bldg
Sept 20	F	RMS Band and Color Guard @SHS Football Game
Sept 28	Sa	CCDA Regional Honor Choir Audition
Oct 12	Sa	MB Competition: Cupertino TOB @Cupertino HS
Oct 12	Tu	RMS and SHS Fall Choir Concert @7pm
Oct 18	F	MB Senior Night MB & Orchestra Fall Preview Night

Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve 2019-2020 new SMB Board members	Sandy Miller	Ann Ison	Y
Approve May 2019 minutes	Beth Kingsley	Ann Ison	Y
Approve May 2019 financials	Sheeba Garg	Ann Ison	Y

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Approve Beginning Band Instrument Grant Request	Sheeba Garg	Rashi Sanghi	Y
Approve SHS Grant Request	Beth Kingsley	Ann Ison	Y

The meeting was adjourned at 8:55pm by Jane Graham.
Next meeting: October 14, 2019

Respectfully submitted by,
Yvonne Linney
Michele Loconzolo
Co-Recording Secretary