

# SMB:

## SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the  
Saratoga Union School District  
and Saratoga High School

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### Saratoga Music Boosters (SMB) Regular Meeting October 14th, 2019 - Minutes

*Attendance:* Total number of attendees present = 19 including the following:  
Executive Board:

Jane Graham	Y	Amelia Shen	Y	Sandy Miller	Y
Dave Holt	N	Dipti Shrivastav	N	Beth Kingsley	N
Revathi Koteeswaran	Y	Michele Loconzolo	Y	Yvonne Linney	Y

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Isabel McPherson	N
Jon Jow	Y	Andrew Ford	Y		

**Location:** Room M101, SHS Music Building

**Call to Order:** The meeting was called to order at 7:03 pm by President, Jane Graham.

**Welcome:**

- Attendees introduced themselves
- Sneha Melkote was welcomed
- Motion to nominate Sneha Melkote, for position of Redwood Middle School orchestra liaison, made by Michele Loconzolo. Seconded by Sandy Miller. Motion carries.

**Minutes:**

- Presented by Michele Loconzolo
- September 2019 minutes were circulated prior to October meeting
- Motion to approve September 2019 meeting minutes made by Ann Ison. Seconded by Priya Khemani. Minutes approved.

**Cookie Dough Update**

- Presented by Ann Ison
- Closing date for fundraiser is Friday, October 18th
- Reminder will be emailed through Charms
- Distribution is scheduled for Thursday, November 7th in M101
- Volunteers are needed for the distribution of orders
- Currently, volunteer sign up, through SignUp Genius, is on the SMB website. The link will be sent out via Charms as well.

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- Elementary students don't participate in this fundraiser, however elementary families are welcome to order
  - Order forms had been misprinted. Ann and Meghana had redacted the date on each form. Thank you, Ann and Meghana.

### ***Membership Report:***

- Presented by Jane Graham on behalf of Beth Kingsley
- Contributions total \$71,873, including \$14,970 in matching funds
- Updated donor list, including Legacy donors, is ready and will be included in the programs for this week's performances

### ***Financial Report:***

- Presented by Revathi Koteeswaran
- June, July, August, and September 2019 financials were circulated prior to meeting
- June financials were revised to correct a booking error
- Motion to approve revised June 2019 financials made by Naomi Wong. Seconded by Ann Ison. Motion approved.
- July, August and September 2019 financials were examined together
  - As of 30th September, SHS income sits at a total of \$370,325 which includes: \$182,420 band; \$52,080 orchestra; \$22,250 choir; \$113,575 international trip
  - Expenses, as of 30th September, are \$174,633.
- Motion to approve July 1 through Sept 30th 2019 financials, including checks 14057 to 14145, made by Sandy Miller and seconded by Priya Khemani. Motion approved.

## **Directors' Reports**

### ***Jon Jow for Isabel McPherson:***

- Welcome and thank you to Sneha Melkote for volunteering to be orchestra liaison.
- RMS Orchestra
  - Vivace and Chamber classes continue to work on their respective music. The classes will have a chance to perform their pieces for each other in the November 8th period SLCT
  - Presto will start short composition project next week and Adagio is transitioning into rehearsal of sheet music rather than working entirely from the method book
- Elementary orchestras
  - First rehearsal was two weeks ago with, second meeting scheduled for tomorrow. Last week's class had been cancelled due to the power outage.
  - Scherzo, a group of auditioned 5th graders, will be re-established; they will perform some of the same music as Adagio at the concerts
- RMS marching band will attend the Santa Cruz Band Review this weekend.

### **Jon Jow:**

- Beginning Band and Beginning Strings have both started!

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- Instruments were received and distributed to participating students
- We are excited to welcome to new after-school string teachers to our team
  - Joyce Yang (mom of Jaewoo and AJ Lee)
  - Jennifer Tzeng
- Combined Pep Band with SHS was a fun evening and a great way to kick off the season; thanks to SHS for hosting and getting RMS students so pumped up and excited about marching band and color guard
- Current Legacy Campaign Donations: \$20,265
- Coming up: Choir Concert on Tuesday (10/15), Santa Cruz Band Review on Saturday (10/19)
- Santa Cruz band review starts at 9:35am, would be great to get some support on Saturday

### **Jason Shiuan:**

- All the new 5th grade band students met in the SHS music room
- Marching band visited and performed at each elementary school
- First competition was Saturday 12th October. Took first place!! Won general affect and visual performance. Thanks to staff and SMB investment, the visual performance elements of the show had been improved over previous years.
- Fall show case this Friday at Music Senior night, performance at 8pm
- Future performances at Foothill, Dublin and Fresno High Schools

### **Andrew Ford:**

- Combined SHS and RMS Fall choir concert tomorrow, October 15th
- SHS Choir performed at Grace Cathedral this afternoon, which included an exchange with Albany High School choir
- Yvonne Linney will speak about SMB at the choir concert tomorrow night

### **Michael Boitz:**

- Combined Pep Band apparently enjoyed an unintentionally loud warm up at the homecoming football game, drawing the attention of the referees.
- Fall orchestra concert this Friday night. Performance begins with Freshman Orchestra and ends with all strings on stage at the McAfee.
- Combined orchestra and marching band Senior Night will be held, at the Benny Pierce Field, immediately after the performance
- Posters will be posted in local coffee shops to publicize the performances

### **President's Report:**

- Presented by Jane Graham
- Joint mailer for all booster organizations being sent this week via bulk mailing. Cost of postage was well under \$100; all other expenses were covered by SHS. The intention is to bring in more donations
- Booster training feedback update:
  - There are many nuances and unique situations that make judgement calls on charitable status difficult

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- District legal opinion is from the perspective of the district; SMB may be held solely responsible for misinterpretations of the legal code.
- The resulting risk, of being misinformed, is great enough to warrant seeking the retention of a tax attorney having expertise in educational charitable organizations.
- The search for such a professional will be exploratory, for the purpose of gathering information, which Jane will present to the Board at a later date.
- Initially, clarification on specific questions will be sought; the attorney will be consulted on an as needed basis, thereafter.
- Audit is in progress; will be complete for November budget review
- By-Laws Review Committee will be formed in spring 2020. Review completed in 2018; currently on a two year cycle.
- Gift cards will be sold at choir concert tomorrow night
- SMB representation is important at choir concert as it will provide much needed exposure for RMS families.

***Upcoming Events:***

Oct 18	F	Last day of Cookie Dough Fundraiser
Oct 15	Tu	RMS and SHS Fall Choir Concert @7pm
Oct 18	F	Orchestra Fall Concert Marching Band & Orchestra Senior Night Marching Band Fall Showcase
Oct 19	Sa	RMS Santa Cruz Band Review
Oct 19	Sa	SHS MB Irish Guard Invitational @Dublin HS
Oct 24	Th	Freshman orchestra to SF Symphony open rehearsal trip
Oct 26	Sa	SHS MB Foothill Band Review @Foothill HS
Nov 1-3	Sa-Su	SHS MB Fresno Sierra Cup @ Fresno State University
Nov 7	Th	SHS & RMS Cookie Dough distribution
Nov 15	F	Winter Percussion All-Parent meeting

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### Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve 2019-2020 RMS Orchestra Liaison	Michele Loconzolo	Sandy Miller	Y
Approve September 2019 minutes	Ann Ison	Priya Khemani	Y
Approve revised June 2019 financials	Naomi Wong	Ann Ison	Y
Approve July, August, & September 2019 financials	Sandy Miller	Priya Khemani	Y

The meeting was adjourned at 7:59 pm by Jane Graham.  
Next meeting: November 18th, 2019

Respectfully submitted by  
Yvonne Linney  
Michele Loconzolo  
Co-Recording Secretary