

Saratoga Music Boosters (SMB) Regular Meeting Oct 10, 2016 - Minutes

Attendance: Total number of attendees present = 23 including the following:

Executive Board:

Sandy Miller	Y	Corina Kuo	Y	Shahana Shah	Y
Susan Nakahira	Y	Dipti Shrivastav	Y	Jennie Lau	Y
Naomi Wong	Y	Seema Kumar	Y	Sarah Ouyang	N
Sheeba Garg	Y	Jane Graham	Y		

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Andrew Ford	Y
Doug Harris	N	Jamal Ramirez	Y		

Location: SHS Staff Lounge

Call to Order: The meeting was called to order at 7:05pm by Co-President Sandy Miller.

Motions:

Item	Moved by:	Seconded by:	All ok?
Minutes – September 2016	Sheeba Garg	Naomi Wong	Y
Financial Report July-Sept SHS cash totals and entire packet Balance sheet P and L	Jennie Lau	Jane Graham	Y
Checks – September transactions Cks #12827-12873 to ratify	Jane Graham	Sheeba Garg	Y
Partial Instrument Request Funds from Mr. Boitz \$17,150	Corina Kuo	Beth Kingsley	Y

Minutes: May minutes yet to be located. We may have to recreate them.

Finance: Naomi presented the financial reports for approval.

Membership: SMB funds collected \$75,303.66 versus budget of \$73,000. Meet and Greet for beginning band in the am – good turnout. We had a few parents that stopped and chatted. Also held one for violins and one for all other orchestra in the pm, not many came in the afternoon. Kids enjoyed the food. Aryn had great orchestra support and for beginning band, also great support. Than you to Mr. Shiuan for MESH students who are helping out with elementary and middle school music programs.

Forms - Booster membership, SUSD, Redwood forms: We need a keeper of the master forms. Some didn't get updated. Some forms said \$50 donation for membership but we had upped it to \$100. We need treasurer to make sure they are the last person who reviews any forms each year to make sure they are consistent.

Some elementary parents asked if their company can match the program fee. No. Program fees are not charitable donations. At the high school, Mr. Ford speaks to the students or makes a personal phone call to request financial support if a family does not pay the program donation part. Can we scholarship those families? We don't want to lose money by not reaching out and making the request. We don't want to violate our non profit status. Currently students whose families make a large charitable donation but do not pay program fees are on the non-paid list but have funds in their donation account. Point of clarification: we can accept donations for cookie dough sales if someone does not want to purchase an item.

Wrist band issue from Cupertino show: A question was raised about the number of wrist bands we are issued and who gets them. We don't have the budget to pay entry fees for all volunteers. Food crew, chaperones, uniforms – there is an expectation that they get a wrist band. We are generally only issued wrist bands for volunteers who go on the field. Reminder that we need to make it very clear, up front, that we will not be paying the entrance fee for volunteers. We need to make sure the leads know this earlier on to pass it on to the volunteers.

Amend to budget– Add \$1250 to this account to hire tax accountant to do our taxes. Line item 5618: accounting.

Update on SUSD Music Program - Sandy Miller

E-vote rescinded the SMB decision from September meeting to pay for a new position at Redwood – the e-vote to rescind was unanimous. There was a brainstorming meeting to review the situation in mid September with staff and SMB Board exec. History about what's been going on 20 years back. SUSD split the Redwood Music Director position into two positions when Jon Jow left in June 2016, and we SMB, were asked to fund the new admin type position. We will not be doing so. We were asked by directors to wait until we had a cohesive plan, how to integrate the music programs from elementary, middle and high school. There was a meeting – Oct. 3 that was cancelled. Message from Nancy Johnson – SUSD - we are doing research and working on defining the position. SUSD needs to coordinate all the after school programs. We brainstormed some ideas of who is in charge of the safety of our children? It's an SUSD issue, not SMB.

Directors' Reports:

Andrew Ford: Choir - first concert will be tomorrow at 7pm. Last of the fall concert series. It's been a busy weekend! They will be performing with Redwood as well. It's very exciting, getting Redwood up and running. Mr. Ford has been helping with Redwood due to family illness with new choir director.

Michael Boitz: First orchestra concert of the year. Kids did really well, particularly the 9th graders. Great success. Thank you to the orchestra parents and Mrs. Hasegawa – getting them all fitted and fed. Seniors are doing supplemental recordings so Directors will be in and out of the meeting. It's a busy time. We plan to continue to work collaboratively with SUSD and are waiting to have a meeting rescheduled with the SUSD Superintendent.

Part of the program grant list has been put together. Mr. Boitz handed out a flyer – Instrumental Music and what is needed. Discussion about hiring more staff for Redwood and who would be paying the salary. Largest fund raising goes to support beginning band. SMB philosophy – we want to offer the best start possible, so we always subsidize that program. SMB also helps out with SHS marching band. SMB dollars help to offset costs– props for the show or choir. SMB likes to put dollars in fixed assets – lasting more than 3 years. Instruments last a long time. Sandy clarified that once SMB buys an instrument, it then becomes property of school district.

Jamal Ramirez: On behalf of Doug Harris. Will update on hiring of the supervisor position as that moves forward, funded by SUSD. Good sized band program this year. There are 46 kids in A period, 6th and 7th graders. Doing a completely different set of music than elective classes. There are two bands this year, concert and symphonic, symphonic was by audition only. Marching and color guard performed on Saturday in Cupertino. They chose an easier march, but did very well.

Jason Schiuan: The band had a wonderful Saturday performance in Cupertino, especially considering where they were at last Saturday, and what they were able to accomplish. There are three more Saturday competitions and a home football game this Friday.

Program Grants:

Mr. Boitz explained we generally look at program grants twice a year, and SHS, Redwood and Elementary work collaboratively to prioritize and present a wish list. However we have an immediate need for a synthesizer, as one broke on Saturday and is a key part of the field show. Allows us to undertake different

types of music with electronic instruments. We could use for orchestra program and band program. Total cost is \$13,150. We also seeks funds for a guest jazz artist, Tony Glausi – requesting \$4,000. Tony was a student with Jason Shiuan at SHS. It would be very lucky for the kids to have access to Tony and he's very talented. He would be here in Dec. 8 for Holiday concerts.

Will present a full, co-ordinated wish list at the November meeting.

Pancake Financial Report:

Yuchi reported the preliminary numbers for 2016:

- Total expense: \$5,722
- Total income \$27,522 including ticket sales of \$16,948
- Net income \$21,800

Pancake breakfast date change to April 30 2017 due to testing schedule. We need to communicate to elementary schools and Redwood.

Upcoming Events:

Nov 19	Sat	SMB Dinner and Poker Fundraiser
Dec 1	Th	Orchestra Winter Concert 7:00pm
Dec 2	Fri	Band Winter Concert 7:30pm
Dec 8	Th	Jazz Band Winter Concert 7:30pm
Dec 9	Fri	Choir Winter Concert 7:30pm

Next meeting November 14th, 7pm

The meeting was adjourned at 8:32 pm by Co-President Susan Nakahira.

Respectfully submitted by,
Shahana Shah
Co-Recording Secretary