

Saratoga Music Boosters (SMB) Regular Meeting May 8, 2017 - Minutes

Attendance: Total number of attendees present = 23 including the following:

Executive Board:

Sandy Miller	Y	Corina Kuo	Y	Shahana Shah	Y
Susan Nakahira	Y	Dipti Shrivastav	Y	Jennie Lau	Y
Naomi Wong	Y	Seema Kumar	Y	Sarah Ouyang	N
Sheeba Garg	Y	Jane Graham	Y		

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Andrew Ford	Y
Doug Harris	N	Jon Jow	Y	Aryn Krujin	Y

Location: Jennifer Wisdom's home, 13818 Saratoga Ave, Saratoga

Call to Order: The meeting was called to order at 6:16 pm by Co-President Susan Nakahira.

Minutes

- Presented by Jane Graham.
- Motion to approve April 2017 minutes made by Sheeba Garg. Seconded by Naomi Wong. Minutes approved.

Finance

- Presented by Naomi Wong
- Spreadsheets and reports for April 2017 distributed and circulated.
- Additional Redwood program contributions received in April – about \$18,000 due to individual follow up – a big thanks to those who volunteered to do this.
- \$12,000 scholarship gift now in general scholarship funds.
- Cash flow, balance sheet, profit and loss were presented.
- Motion to approve financials as presented made by Sarah Hung and seconded by Beth Kingsley. Motion approved.
- Motion to ratify checks from CitiBank #8781 to #8786 and Comerica #13096 to #13128 made by Jane Graham and seconded by Seema Kumar. Motion approved.

Membership:

- Presented by Sheeba Garg
- Membership and matching is at \$103,269.97. Met goal. No further action for the year.

Pancake Breakfast

- Presented by Yuchi Wang
- Event was featured on the front page of Saratoga News two days before event – great publicity.
- Thanks to all the parent volunteers – more than 150 volunteers – and all the music directors, committee members
- Co chairs are Priya Khemeari, Beth Kingsely and Annie Ying next year
- About 90% of financials are in. Projected profit of about \$21,500. More income than last year.
- Need to reinforce to elementary and middle school students they need to buy a ticket – there was some confusion from students and parents on this.

Review/Approval of Prelim Budget

- Presented by Sandy Miller

- We produce and review a preliminary budget so SMB has a plan in case expenses come up over the summer - we are able to fund them. Board will revisit the final budget in the fall of 2017.
- Met with each of the directors to create preliminary budgets.
- Total budget subsidy for SHS is preliminary at \$39,243
- Redwood's preliminary budget a little more difficult to predict as students do not sign up for classes until the fall, including for various sectionals (formerly called ensembles). Color guard expected to need large subsidy as it is a fairly small program but still has high staffing costs. Most of elementary budget represents bussing. Additional teacher for 4th grade orchestra.
- SMB targets a good deal of its budget at elementary and middle school grades to seed and build programs so we have a good stream of HS students coming into the SHS programs.
- Need to clarify with community where SMB money and program fees go – many are under the impression SMB has large surpluses, that we are funding the music building, etc.
- For 2017/18, SMB funds will go to subsidize programs –about \$82,000 projected budget Unrestricted funds are only projected about \$78,000. Don't expect at this point to have any funds for wish list items for next year, as all funds needed for program subsidies.
- Having orchestra in the day at Redwood may mean membership funds decrease as families see it is a course not an after school program – keep an eye out if this trend starts. Expect significant expenses as new orchestra program gets off the ground. About 115 students enrolled for Redwood orchestra at present.
- Projecting net (\$7,500), mostly due to significant program subsidies.
- Note that restricted funds with very specific mandates make SMB look like we have more funds to distribute than in fact we do.
- Question – why do we have a \$1000 budget for website? Partly for Charms, Dropbox fees.
- SHS Music directors will work with Aryn on new budget for new orchestra program.
- Motion to approve preliminary budget made by Jill Martin and seconded by Sarah Hung. All approved.

Directors' Reports

Jason Shiuan

- Thanks to the pancake breakfast volunteer team - great event.
- Marching band 2017 has begun – new leadership team in place, concept in progress. New, unique concept for next year.
- Mattress fundraiser same day as Wine Stroll – small group of jazz students asked to play at Book Go Round for Wine Stroll

Doug Harris

- Jennifer Wisdom presented for Doug
- All concerts coming up – noted below
- New music director for next year has been named – Jon Jow
- Jennifer then turned things over to Jon
- Jon very excited to work with Aryn. Thanks to Dr. Harris for working with him on the hand over. Jon and Dr Harris have already been communicating extensively
- Past year has been very fun, learned a great deal about what students learn in general music that will frame teaching at Redwood.
- Encouraged parents and SMB members to continue to advocate for music within SUSD. Lots of good momentum to build on. Good discussion about vertical integration of programs. Hearing from parents very important to all of this.

Michael Boitz

- May always busy for students – rarely have full ensembles so always a challenge
- Concerts kick off May 18th and finish June 1st. Will include farewells to seniors
- Thanks to pancake breakfast team – was an excellent event, silent auction a great addition.

- Chamber by the Bay event at McAfee– very sophisticated musical selection for those who attended the concert.
- A lot of meetings about new building, move logistics. Move on track for week of band camp in August (week of Aug 7)
- Thanks to SMB for advocacy on behalf of orchestra in particular this year – very excited about where that will take the overall orchestra program.
- Europe tour final details coming together.
- Pitch for mattress sale – please help promote it, share on social media, buy a mattress

Andrew Ford

- CMEA this weekend at Palo Alto High for choir
- Year end concert in June. Premiering a piece arranged for SHS with handbells at both events
- Will be needing help from students and parents for packing, moving to new building
- Wrapped collaboration with drama for Legally Blond. 14 kids in pit orchestra. Partnered with Los Gatos high – we borrowed a guitar and flute player for the show
- May 30th AP Music Theory composition recital – Dr Felder has composed a piece that he and the students will play, as well as each of the students has composed a short piece which they will recruit fellow music students to play. Fun evening

Aryn Krijnen

- Thanks to everyone who made sure the orchestra trip to Disney is happening.
- Very happy with pancake breakfast performances
- Final orchestra concerts for Scott coming up – he is feeling a bit sad but very proud of the program and where it is headed

Intro of 2017/18 Board

- Presented by Susan
- Need to vote in new slate of officers. Susan reviewed new exec board: Co Presidents are Jennifer Wisdom, Sandy Miller. VP Membership Annie Ying, Beth Kingsley. VP Fundraising Dipti Shrivastav, Seema Kumar. Recording Secretaries Kathy Tippetts and Jane Graham. Treasurer, Naomi Wong. Parliamentarian Susan Nakahira. Auditor, Sarah Ouyang.
- Still looking for someone to shadow Naomi for Treasurer
- Motion to approve slate of officers for 2017/18 school year moved by Jane Graham and seconded by Corina Kuo. Approved.
- Slate of officers and other positions will be distributed. Several non exec positions still open – all input welcome.

President's Report

- Presented by Susan
- Co-presidents decided not to have gifts for the Board this year, but to keep those funds focused and available for student needs.

Upcoming Events:

This Month:		
5/13	Sat	Choral CMEA
5/13	Sat	Mattress Fundraiser
5/18	Thu	Orchestra Year-End Concert
5/22	Mon	RMS Band Concert
5/23	Tue	Bands Year-End Concert
5/24	Wed	RMS Strings Concert
5/25	Thu	Jazz/Percussion Year-End Concert
5/29	Mon	No School – Memorial Day
5/30	Tues	AP Music Theory Composition Recital

6/1	Thu	Choir Year-End Concert
6/2	Fri	2017-2018 SHS Marching Band Kick-off Rehearsal & Meeting
6/8	Thu	SHS Graduation

Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Minutes – April 2017	Sheeba Garg	Naomi Wong	Y
Financials – April 2017	Sarah Hung	Beth Kingsley	Y
Checks – April transactions, ratify Comerica Checks #13096 to #13128 and CitiBank checks #8781 to 8786	Jane Graham	Seema Kumar	Y
Preliminary 2017/18 Budget	Jill Martin	Sarah Hung	Y
Slate of Officers 2017/18	Jane Graham	Corina Kuo	Y

The meeting was adjourned at 7:31 pm by Susan Nakahira.

Respectfully submitted by,
Jane Graham
Co-Recording Secretary