

# SMB:

## SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the  
Saratoga Union School District  
and Saratoga High School

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### Saratoga Music Boosters (SMB) Regular Meeting March 11, 2019 - Minutes

**Attendance:** Total number of attendees present = 19 including the following:

Executive Board:

Nimisha Mahuvakar	Y	Amelia Shen	N	Sandy Miller	Y
Jennifer Wisdom	Y	Dipti Shrivastav	Y	Beth Kingsley	Y
Revathi Koteeswaran	Y	Michele Loconzolo	Y		
Annie Ying	Y	Jane Graham	Y		

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Andrew Ford	Y
Jon Jow	Y			Isabel McPherson	Y

**Location:** Room M103, SHS Music Building

**Call to Order:** The meeting was called to order at 7:15 pm by Co-President Nimisha Mahuvakar

**Minutes:**

- Presented by Michele Loconzolo
- February 2019 minutes were circulated prior to March meeting
- Motion to approve February 2019 minutes made by Beth Kingsley. Seconded by Susan Nakahira. Minutes approved.
- Jane introduced guest Andy Dimock. The Dimock family was new to the district this fall with girls in choir at both the middle and high school. Andy was interested in learning a bit more about SMB. Board introductions were made.

**Pancake Breakfast Update**

- Presented by Annie Ying
- Kick off meeting held last week
- Considering an on-line auction to supplement the silent auction day of. Would like to offer potential sponsors a link on our website as well as coverage in the printed program.

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Agreed this would be a good idea; with clear parameters of size, length of time link active, etc.

- Soliciting larger donations for auction - big ticket items like a timeshare for a weekend are very popular – could use for raffle or auction
- Would love directors to continue to contribute time/experiences to silent auction; also if volunteers and parents have items to donate to the auction those are appreciated, particularly music related, concert tickets, lessons, etc. Directors will send an email request if Annie/Beth write something up
- Would high school students consider donating lesson time to elementary students for the silent auction?
- Still looking for pancake committee volunteers - need someone to shadow the treasurer, as it is her final year, and one other person to co-chair next year - have one co-chair for 2020 already
- Mattress fundraiser will not be on same day as pancake breakfast – space conflicts
- Last year event netted about \$25,000

### ***Financial Report:***

- Presented by Revathi Koteeswaran
- Expenses for Redwood choir and color guard need to be re-allocated from Redwood marching
- Credit card charges already significant as more people elect this option of payment; will need to ensure this is reflected when developing next year's budget
- Ratify Comerica checks #13807 to #13840
- Motion to approve February 2019 financials as presented made by Sandy Miller and seconded by Michele Loconzolo. All approved

### ***Membership:***

- Presented by Beth Kingsley
- Membership is at \$107,916 of which approximately \$30,000 is corporate matching
- Updated donor list will be created for programs for this week's SHS concerts

### ***Nominating Committee:***

- Presented by Jane Graham
- Committee met in February; continuing to recruit. Thanks to those who have provided suggestions of people the committee might approach; we continue to welcome ideas from the board and directors

### ***Fundraising:***

- Presented by Dipti Shrivastav

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- ThriftSaver fundraiser event – will be same day as Pancake Breakfast. ThriftSaver will provide templates for posters etc. Should require minimal volunteer support. Dipti to provide more details for next meeting

### ***Finance:***

- Sandy: Rev with help from Sandy will get started on next year's budget; need to meet with Directors. Preliminary budget due to be presented at May meeting
- Nimisha: Audit will be presented at April meeting
- Nimisha: Personal thank you letters to larger donors will all be sent by end of week

### ***Communication/Publicity***

- Jennifer read an email from Corina, who was unable to attend
- March concerts will be promoted in Saratoga News
- Amelia handling internal communication for Pancake Breakfast; Corina doing external. Approval secured for banner at Saratoga Ave and Westview week of Pancake Breakfast. Pancake breakfast poster designed for external promotion – Starbucks, schools, community center, library etc.
- Jane: Redwood volunteers keen to raise SMB profile. Plan to host post concert receptions with SMB board presence; introduce SMB members at concerts, provide brief remarks/visuals. Will request stickers with SMB "ASK ME" to use at events, concerts, etc. Will need email addresses to communicate plans/ask for reception donations

## **Directors' Reports**

### **Michael Boitz**

- Music March madness in full swing – very busy time of year for the department
- March 1<sup>st</sup> MESH concert raised \$1000+ for Daly City school music program. Students did 100% of organization
- This Friday - band concert, orchestra concert Saturday night
- Special thanks to our incredible auxiliary staff – they are of very high caliber, it is tough to recruit and retain these folks as they are in high demand, so please let them know how much we appreciate them

### **Andrew Ford**

- Winter guard at WGI regional this weekend. Both Varsity and JV programs are progressing very well
- March 20 Winter Guard Sr Night - 7pm. This is their only home show of the season, it is a great performance. All welcome
- Choral CMEA last weekend - 17 schools participated, with SHS hosting

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- Honor ensembles including some SHS students performing downtown at St Joseph's Cathedral (San Jose) this coming Saturday – great venue, high caliber ensembles
- Successful Valentine grams last month - always fun

### Jason Shuian

- All State band students had great experience
- Winter Percussion at James Logan High School last Saturday - took 1st place!
- This Saturday WP in competition at Independence High School, will be in Stockton final weekend in March
- Winter Percussion Sr Night is March 20 - 7pm. Joint with WG. Only home show of the year – don't miss it!
- Homestead High has a very strong Jazz program. Had suggested some sort of exchange concert with Homestead. It will take place April 29<sup>th</sup> at Tebard Theatre downtown San Jose

### Jon Jow

- Redwood Choir participated in CMEA for first time in about three years; did a great job
- Band and orchestra festival next weekend at SHS - March 22 and 23
- Mini tour April 27 for band and orchestra - perform at a music festival and go to Six Flags Discovery Kingdom

### Isabel McPherson

- Auditions for next year completed; placements already begun as course sign up is in March

### Presidents' Report

- No further business

### Upcoming Events:

This Month:		
Mar 15	Fri	SHS Band Spring Concert 7pm
Mar 16	Sat	SHS Orchestra Spring Concert 8pm
Mar 14-16	Thu-Sat	ACDA All State - Choir
Mar 16	Sat	WG - WGI Union City

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Mar 16	Sat	WP Competition at Independence H.S.
Mar 17	Sun	WG - WGI Union City
Mar 20	Wed	WP/WG Senior Night
Mar 22-23	Fri & Sat	SHS & RMS Band & Orchestra CMEA at SHS
Mar 30	Sat	CCGC Champs at Independence H.S.
Mar 30	Sat	WP Competition at Stockton Arena
Mar 30	Sat	SMB Chipotle Fundraiser
Next Month:		
Apr 2-7	Tue-Sun	WGI World Championships at University of Dayton
Apr 8-12	Mon-Fri	Spring Break
April 29	Mon	Jazz Exchange Concert with Homestead at Tabard Theatre

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## Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve Minutes – Feb 2019	Beth Kingsley	Susan Nakahira	Y
Approve Feb 2019 financials	Sandy Miller	Michele Loconzolo	Y

The meeting was adjourned at 8:26 pm by Jennifer Wisdom  
Next meeting: Monday, April 15, 2019, 7pm

Respectfully submitted by,  
Jane Graham  
Co-Recording Secretary