

SMB:

SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the
Saratoga Union School District
and Saratoga High School

Saratoga Music Boosters (SMB) Regular Meeting January 13, 2020 - Minutes

Attendance: Total number of attendees present = 16 including the following:

Executive Board:

Jane Graham	Y	Amelia Shen	N	Sandy Miller	Y
Dave Holt	N	Dipti Shrivastav	N	Beth Kingsley	Y
Revathi Koteeswaran	N	Michele Loconzolo	Y	Yvonne Linney	N

Music Directors:

Michael Boitz	N	Jason Shiuan	Y	Isabel McPherson	Y
Jon Jow	Y	Andrew Ford	Y		

Location: Room M101, SHS Music Building

Call to Order: The meeting was called to order at 7:04 pm by President, Jane Graham.

Welcome:

- Alicia de Fuentes, SMB member and SUSD parent, was introduced. Alicia may be interested in joining the board.

Minutes:

- Presented by Michele Loconzolo
- November 2019 minutes were circulated prior to meeting
- Motion to approve November 2019 minutes made by Andy Dimock and seconded by Beth Kingsley. Motion approved.

Financials:

- Presented by Jane Graham
- November and December financials to be reviewed at February meeting

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- November checks 14194 - 14245 and December checks 14246 - 14275 will be ratified at this meeting
- Sandy Miller moved to approve the checks for November 2019 and moved to approve the checks for December 2019. Motions seconded by Michele Loconzolo. Motions approved.

Membership Report:

- Presented by Beth Kingsley
- Total contributions currently at \$134,676

Parliamentarian - Timelines for By-laws and Nominating Committees:

- Presented by Sandy Miller
- Bylaws will be reviewed this year; the process is repeated every other year. Bylaws committee members can expect to meet once
- Nominating Committee members will recruit and fill positions for 2020/21 board. Slate will be presented at April meeting and posted to SMB website in preparation for voting at May meeting. Members can expect to meet minimally but communicate often
- Members of both committees must be named at February meeting
- Each board member is asked to sign up for one of the committees
- Liaisons will automatically serve on the Nominating Committee
- Current by laws and job descriptions are posted on the website

Pancake Breakfast

- Presented by Priya Khemani
- Will be held on Sunday, May 3rd 2020
- Sneha Melkote has volunteered to serve as the treasurer
- Budget will be based on previous year's numbers; will meet in the coming weeks to begin planning
- Need to fill coffee coordinator position as well as newly created clean-up coordinator – both are largely day of responsibilities only
- Amelia has secured two spots for event banners, one at Saratoga and Prospect and the second at Saratoga-Sunnyvale and Cox Ave

Mattress Fundraiser:

- Presented by Jane Graham and Jason Shiuan
- Will be held on Saturday, January 25th in the Music Building
- Promotional material is provided by fundraising entity. A company representative will speak to students
- Will promote on website, social media and get some posters to SUSD

Directors' Reports

SMB:

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Isabel McPherson:

- Holiday parade went well, the group was awarded a trophy
- Attended Midwest Clinic in December. Have begun to implement some of what was gained at the clinic
- Redwood musical is underway; orchestra and band students working together on the performance
- Looking forward to Homestead Orchestra Festival and Disneyland

Jon Jow:

- December concerts were some of the most memorable ones in recent memory.
- Thank you to everyone who came to watch the shows, to the high school for their support, and for the SMB board members who came to speak.
- This particular concert season was also memorable due to the debut of the in-school 5th grade band. They did a fantastic job and we're so excited about continuing the momentum this semester!
- We're looking forward to the upcoming month, including Jazz Cabaret and our highly-anticipated Disneyland trip! We'll have almost 180 students traveling and look forward to our performances and workshops in Southern California.

Jason Shiuan:

- WG/WP have begun and WG already had a competition at James Logan H.S.
- Four or five of the ten SHS students who auditioned were chosen to participate in CCDA Regional Honor Choir
- County Honor Band audition included students from over 30 schools, of the 30 SHS students to audition, 20 were chosen. The students worked hard to earn their spots. The performance will be hosted at SHS on Sunday, January 19th at 3pm.
- Fourteen of the 20 students who auditioned for All-State were chosen, with four students earning positions in the top wind symphony. Nine of the 20 students who auditioned for the All-State String Orchestra were accepted.
- SHS hosted Tri-M Holiday Benefit in December; Choir performed carols at the Foothill Club as well as Carol-grams at SHS.
- Jazz performances with RMS and Los Gatos; a true collaboration between the districts
- Orchestra holiday concert featured two soloist; Isabelle Lee on the harp and Dr. Shiozaki on violin. Dr. Shiozaki is an SHS alumnus and faculty at The Julliard School. A video clip of the performance was played.
- Orchestra had an exchange with Melbourne's Scotch College Orchestra at the Campbell Heritage Theater
- Electives night for incoming freshmen is January 27th
- St. Olaf College Wind Ensemble will perform at SHS January 31st; it is one of the best music programs in the nation. SHS students will open. St. Olaf will handle ticket sales and publicity. Students are admitted free.

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President's Report:

- Presented by Jane Graham
- Funding had been approved in October 2019 to contract with Attorney Cameron Holland. Clarification on booster specific issues was sought. In total, \$687 of the allocated \$1,500 were spent. Furthermore, the LGSUHSD was lobbied, and has agreed to cover \$550 of SMB's expense. Information and explanations will be shared with other booster organizations.
- SMB thank you notes are available for those wishing to acknowledge volunteers or donors with a handwritten note – ask the music directors or Jane if you would like some

Tax Receipts:

- Questions have arisen on the preparation and distribution of tax receipts, which is more complex this year due to almost all contributions being eligible for a tax receipt
- Charms and spreadsheets will require greater manipulation to extract necessary data; Charms is not flexible or user friendly
- Will evaluate software used by other organizations for features that will facilitate the generation of donation receipts
- For the upcoming year, the website form will be revised to generate a credit card receipt that reflects tax appropriate language
- Naomi, Sandy and Angela will meet to determine how to generate 2019 receipts efficiently

Upcoming Events:

Jan 22	W	Chapman Choir performance
Jan 25	Sa	WG CCGC at Logan H.S.
		Mattress Fundraiser, SHS Music Bldg
Jan 27	M	Electives Night
Jan 31	F	St. Olaf College Tour Concert
Feb 7	F	RMS Presto @ Homestead Orchestra Festival
Feb 8	Sa	SHS & RMS Jazz Cabaret
		WG CCGC @ Independence HS
Feb 13	Th	Choir Valentine Gram delivery
Feb 15	Sa	WP Competition @Fremont HS, Sunnyvale

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Feb 15 - 18	Sa - Tu	RMS SoCal/Disneyland Trip
Feb 20 - 23	Th - Su	CASMEC All-State, Fresno
Feb 26	W	EMU Choir Exchange
Feb 28	F	Chamber Choir - SJSU Choral Invitational
		MESH Concert @7pm

Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve November 2019 minutes	Beth Kingsley	Andy Dimock	Y
Approve November 2019 checks 14194 - 14245	Sandy Miller	Michele Loconzolo	Y
Approve December 2019 checks 14246 - 14275	Sandy Miller	Michele Loconzolo	Y

The meeting was adjourned at 8:09 pm by Jane Graham.
Next meeting: February 10, 2020 at 7pm

Respectfully submitted by,
Michele Loconzolo
Co-Recording Secretary