

# SMB:

## SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the  
Saratoga Union School District  
and Saratoga High School

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### Saratoga Music Boosters (SMB) Regular Meeting January 8, 2018 - Minutes

**Attendance: Total number of attendees = 10 including the following:**

Executive Board:

Sandy Miller	N	Sarah Ouyang	N	Susan Nakahira	Y
Jennifer Wisdom	Y	Dipti Shrivastav	Y	Beth Kingsley	Y
Naomi Wong	Y	Seema Kumar	Y	Michele Loconzolo	Y
Annie Ying	N	Jane Graham	Y		

Music Directors:

Michael Boitz	N	Jason Shiuan	N	Andrew Ford	Y
Jon Jow	Y			Aryn Krijnen	N

**Location:** Room M103, SHS Music Building

**Call to Order:** The meeting was called to order at 7:07 pm by Co-President Jennifer Wisdom

#### **Minutes**

- Presented by Jane Graham
- November minutes were circulated directly following the November board meeting
- Motion to approve November 2017 minutes made by Susan Nakahira. Seconded by Beth Kingsley. Minutes approved.
- Following discussion and motion at November board meeting, 2016/17 SMB minutes are now on the SMB website.

#### **Mattress Fundraiser Update**

- Small gym and dance studio booked tentatively for April 21<sup>st</sup> for Mattress Fundraiser
- Need to reach back out to organization. Jennifer will ask Dipti to do so

#### **Finance**

- Presented by Naomi Wong
- Spreadsheets and reports for November and December 2017 were distributed prior to the meeting
- Cash flow, balance sheet, profit and loss were presented
- Cash flow sits at \$317,560.15 grand total.
- Motion to approve November financials as presented made by Susan Nakahira and seconded by Jane Graham. Motion approved.
- Motion to ratify checks for November from Comerica #13270 to #13296 made by Beth Kingsley and seconded by Jane Graham.

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- As of Dec 31<sup>st</sup>, \$293,557.43 net income
- Redwood concerts generated \$2042.95 for Napa Fire Fund in December. SHS numbers to be confirmed.
- Motion to approve December financials as presented made by Susan Nakahira and seconded by Andrew Ford. Motion approved.
- Motion to ratify checks for December from Comerica #13297 to 13345 made by Andrew Ford and seconded by Beth Kingsley. Motion approved.

### ***Membership:***

- Presented by Beth Kingsley
- Membership is at \$88,563.99 on budget of \$72,500. Of that, matching is \$11,431 to date.

### **Directors' Reports**

#### **Jonathon Jow**

- Great joint SHS/RMS holiday parade. RMS students had opportunity to preview new SHS music building
- First ever band/orchestra/choir collaboration at winter concerts
- Both beginning band instructors landed full time jobs. We now have subs until we can hire permanently
- Five students accepted into junior high All State Band
- Band, choir and color guard to Disney February 19th

#### **Andrew Ford and Jason Shuian on behalf of SHS music**

- National Association for Music Educators hosted National All State Orchestra (National Honor Ensemble) in November. Mr. Ford accompanied SHS student Christine Lee, violinist, who earned a spot in this ensemble
- Opening Gala in November huge success – standing room only at concert, reception also a success. This has been a goal of the music department for a while – to try to get more community/non music parents out
- Holiday Pops combined concert – very successful. First time with this format. Another opportunity for outreach – want to again encourage community members to attend. Good feedback
- Mid West clinic in Chicago in December – all three staff attended. Opportunity to attend an international conference so close to home – highly re-energizing, great new ideas, new pieces. Mr Boitz presented a session
- Mr Boitz awarded Outstanding Orchestra Music Educator of the Year by California Music Educators Association Bay Section
- Eight students in band and 12 in orchestra made it to All State; 7 choir students made it to Regionals but none is able to make it to All State – same day as Bombay in the Bay

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- Choir performing at Rotary sponsored concert Jan 19<sup>th</sup> with Judy Collins – a fundraiser benefit run by Rotary
- Thanks to SMB for supporting gala concert – great opportunity for students; as well as for recent grant requests – handbells new tuba, and bass clarinets already in use
- Winter Guard had evaluations at James Logan over the break; competitive season starts in January and culminate in OH over Spring Break.
- Jazz Cabaret – Jazz performance will be held Feb 10<sup>th</sup>. Looking to re-craft the event and find new venue as there is a conflict with Facilities for the chosen date. May look a bit more like the gala – collaborative concert followed by reception. May bring in professional elements – perhaps dancers with choreographed transition pieces. Busy fall semester at SHS has left too little time for collaboration with RMS. Longer term, want to try to develop the jazz event into something that will appeal more to our current community. Fundraising for this event is huge undertaking. Wish to avoid the need to sell tickets. Do not expect to require any funds for this event. May look at other formats for 2019.

### ***Presidents' Report***

- Need to create By-laws Review Committee and Nominating Committee. Treasurer will be the key position to fill – no leads to date. Almost a full-time job – two aspects of the job, one maintaining database (input and running reports) and one responsible for financials/accounting. Could be split into two positions. A template report feature could facilitate process. Do we want to evaluate other software options as compared to Charms? Would an online payment system be helpful? PayPal is 2.2% fee – is it worth the convenience?
- Naomi – circulated updated budget prior to meeting. SHS short (\$35,889). SUSD short (\$29,209). Deficit sits at (\$77,676) including projected Winter Guard donations. Second round of grant requests may not be possible this year, as funds will be needed to offset shortfall. Fall grant requests favored SHS with the intention that RMS would be the focus for the spring. If no grants are made in the spring, the inequity will be noted for 2018/19. There remain some opportunities to increase participation donations – band is 67%, orchestra at Redwood similar, for example. Parents, not staff, could email families to encourage contributions. Do we want to invest Schwab funds – approx. \$123,000

### ***Upcoming Events:***

This Month:		
1/6	Sat	SHS Winter Guard CCGC at Logan High School
1/19	Fri	SHS Choir Concert with Judy Collins- Saratoga Rotary
1/27	Sat	SHS Winter Guard CCGC at Logan High School
1/29	Mon	SHS Electives Night
Next month:		
2/3	Sat	SHS Solo and Ensemble Festival at SHS

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2/9	Fri	SHS Orchestra Festival at Homestead High
2/10	Sat	SHS and RMS Jazz Cabaret
2/10	Sat	SHS Winter Guard WGI at Bakersfield
2/15-18	Thu-Sun	CASMEC All State
2/17	Sat	CASMEC Orchestra Reading
2/19 - 2/22	Mon-Thu	RMS Band, Color Guard and Choir Disney/SoCal Tour
2/24	Sat	SHS Winter Percussion at Cesar Chavez High School

### Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve Minutes – Nov 2017	Susan Nakahira	Beth Kingsley	Y
Approve Financials – Nov 2017	Susan Nakahira	Jane Graham	Y
Approve Checks – Nov 2017 transactions, ratify Comerica #13270 to #13296	Beth Kingsley	Jane Graham	Y
Approve Financials – Dec 2017	Susan Nakahira	Andrew Ford	Y
Approve Checks – Dec 2017 transactions, ratify Comerica # 13297 to #13345	Andrew Ford	Berth Kingsley	Y

The meeting was adjourned at 8:52 pm by Jennifer Wisdom  
Next meeting: Monday, February 12, 2018, 7pm

Respectfully submitted by,  
Jane Graham and Michele Loconzolo  
Co-Recording Secretaries