

SMB:

SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the
Saratoga Union School District
and Saratoga High School

Saratoga Music Boosters (SMB) Regular Meeting February 10, 2020 - Minutes

Attendance: Total number of attendees present = 18 including the following:

Executive Board:

Jane Graham	Y	Amelia Shen	N	Sandy Miller	Y
Dave Holt	N	Dipti Shrivastav	N	Beth Kingsley	Y
Revathi Koteeswaran	Y	Michele Loconzolo	Y	Yvonne Linney	Y

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Isabel McPherson	N
Jon Jow	Y	Andrew Ford	Y		

Location: Room M101, SHS Music Building

Call to Order: The meeting was called to order at 7:05 pm by President, Jane Graham.

Minutes:

- Presented by Michele Loconzolo
- January 2020 minutes were circulated prior to meeting
- Motion to approve January 2020 minutes made by Priya Khemani and seconded by Beth Kingsley. Motion approved.
- Contrary to the January 2020 minutes, the website form will not be revised to generate credit card receipts that reflect tax appropriate language. Current system configuration does not allow for this feature.

Membership Report:

- Presented by Beth Kingsley
- Total contributions currently at \$150,513, with Beginning Band Legacy at \$27,798

Parliamentarian - Timelines for By-laws and Nominating Committees:

- Presented by Sandy Miller
- Attendees at the January meeting were asked to sit on one of the two committees. Liaison position holders are automatically assigned to the Nominating Committee.
 - Proposed Nominating Committee
 - Andy Dimock
 - Rashi Sanghi

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Angela Kwan	Prasanti Uppaluri
Priya Khemani	Sneha Melkote
Yvonne Linney	Dave Holt
Phill Yoon	Deepanjana Choudhury
Aparna Seethepali	Subha Podila
Dan Smith	Beatrice Boselli

- Nominating Committee will meet in the next two weeks, after the RMS Disney trip
- Motion to approve the nominating committee made by Michele Loconzolo, and seconded Andy Dimock
- By-Laws Committee will meet and finalize By-Laws sometime before May board meeting
 - Proposed By-Laws Committee:

Michele Loconzolo	Sandy Miller
Alicia de Fuentes	Jane Graham
Beth Kingsley	Naomi Wong
- Motion to approve those named for the By-Laws Committee made by Andy Dimock, and seconded by Beth Kingsley

Pancake Breakfast

- Presented by Priya Khemani
- Kick off meeting on Feb 4th
- Still seeking volunteer to lead coffee committee; all other lead positions have been filled
- Silent auction will go ahead as usual
- As of now, no raffle will be held as raffles present a unique challenge to maintaining compliance with IRS guidelines for non-profits. Further research is necessary to determine feasibility of holding a raffle. Will report back in March meeting.
- Directors will provide performance schedule ASAP so volunteer sign ups can start and posters can be produced
- Next meeting scheduled for 1st week of march and budget will be put together for approval at the next meeting

Financials:

- Presented by Revathi Koteeswaran
- November and December financials to be reviewed at this meeting
- Band sits at \$205,000 with a budget of \$251,600
- Winter percussion and guard contributions are not reflected on the January financials due to some issues with Charms
- International trip, there were no planned budgeted and expensed details projected; financials will be approved in March
- Redwood Disney trip expenses of \$146,400 against income of \$146,432
- Motion to approve budget for Redwood Disney Trip with revenue of \$146,432 and \$146,400 expense made by Sandy Miller and seconded by Andy Dimock; Motion carries.
- Instructor fees of \$9,600 need approval. Sandy Miller moved to approve \$9,600 expenditure for 5th grade band. Motion seconded by Andy Dimock. Motion carries.

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- Motion to approve January financials and checks, 14276 through 14304 made by Michele Loconzolo and seconded by Andy Dimock. Motion approved.
 - Motion to approve November's financials by Sandy Miller and seconded by Andy Dimock
 - Motion to approve December financials by Sandy Miller and seconded by Andy Dimock

Tax Receipts:

- Presented by Jane Graham on behalf of Naomi Wong
- All tax receipts have now been issued for Financial Year 2019, except those for chaperone donations
- Moving forward receipts will be sent out on a monthly basis
- SMB webpage has information for those that have not received tax receipts
- All 1099's have been mailed

Directors' Reports

Isabel McPherson:

- Jon Jow representing in his report below
- Isabel currently at Brass Band Concert

Jon Jow:

- Presto Strings attended the Homestead Orchestra Festival and performed two pieces for string-specific adjudicators. It was a great experience to put both Presto classes together and see them all on stage at the same time. Thanks to Ms. McPherson for organizing them and her leadership in getting them to such a fun and educational event.
- Jazz Cabaret was another big success. Thank you to SHS staff/students and parent volunteers for running such a great event. Moving it into the music building was a wonderful unexpected change last year and it was awesome doing so again.
- We're anticipating our Southern California and Disneyland trip next week! 177 students in band, orchestra, choir and color guard will be traveling from February 15-18 to participate in university clinics, Disney performances and Disney workshops.
- MESH Benefit Concert is also coming up on Friday, February 28

Jason Shiuan:

- WG/WP have begun and already had a competition and evaluation at James Logan H.S.
- County Honor Band was hosted by SHS. Dr. Rob Taylor, from University of British Columbia, was guest conductor
- Mattress fundraiser yielded nearly \$5,000 for SMB programs
- St Olaf college exchange was a success. It was a fantastic concert. Many thanks to the families who contributed to the pot luck, there were 160 dishes
- All State held next week in Fresno

Michael Boitz:

- First orchestra festival of the season at Homestead last Friday, this included Freshman and Philharmonic Orchestras
- Jazz Cabaret last Saturday great success

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- March 6th and 7th, hosting Diamond Barr High school; 130 students, of the over 700 students in orchestra and band, will participate in exchange concert
- Sonoma State Festival, scheduled for March 13th
- CMEA 20th & 21st of March

Andrew Ford

- Hosted Chapman University for exchange
- Jazz cabaret great success, 90% of the set up work was done by the students and great job done.

President's Report:

- Presented by Jane Graham
- Jane will be contacting our auditor, for a report in May
- Jon Jow and Jane meeting with Ken Geisick, Superintendent of SUSD tomorrow. Will take opportunity to bring him up to speed on the music programs in the district, the role of SMB. SUSD has money in their budget which is restricted to funding areas where programs are expanded

Upcoming Events:

Feb 13	Th	Choir Valentine Gram delivery
Feb 15	Sa	WP Competition @Fremont HS, Sunnyvale
Feb 15 - 18	Sa - Tu	RMS SoCal/Disneyland Trip
Feb 20 - 23	Th - Su	CASMEC All-State, Fresno
Feb 26	W	EMU Choir Exchange
Feb 28	F	Chamber Choir - SJSU Choral Invitational
		MESH Concert @7pm
Feb 29 - Mar 1	Sa - Su	WG WGI Union City
Mar 4 - 7	W - Sa	ACDA Western Division, Salt Lake City, UT
Mar 6	F	Band Spring Concert Exchange
Mar 7	Sa	Orchestra Spring Concert

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Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve January 2020 minutes	Priya Khemani	Beth Kingsley	Y
Approve Nominating Committee	Michele Loconzolo	Andy Dimock	Y
Approve By-Laws Committee	Andy Dimock	Beth Kingsley	Y
Approve Redwood Disney Trip budget	Sandy Miller	Andy Dimock	Y
Approve 5th Grade Band instructor fees	Sandy Miller	Andy Dimock	Y
Approve January 2020 financials	Michele Loconzolo	Andy Dimock	Y
Approve November 2019 financials	Sandy Miller	Andy Dimock	Y
Approve December 2019 financials	Sandy Miller	Andy Dimock	Y

The meeting was adjourned at 8:02 pm by Jane Graham.
Next meeting: March 9, 2020 at 7pm

Respectfully submitted by,
Michele Loconzolo & Yvonne Linney
Co-Recording Secretaries