

SMB:

SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the
Saratoga Union School District
and Saratoga High School

Saratoga Music Boosters (SMB) Regular Meeting February 12, 2018 - Minutes

Attendance: Total number of attendees present = 15 including the following:

Executive Board:

Sandy Miller	Y	Sarah Ouyang	N	Susan Nakahira	N
Jennifer Wisdom	Y	Dipti Shrivastav	N	Beth Kingsley	Y
Naomi Wong	Y	Seema Kumar	Y	Michele Loconzolo	N
Annie Ying	Y	Jane Graham	Y		

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Andrew Ford	Y
Jon Jow	N			Aryn Krijnen	Y

Location: Room M103, SHS Music Building

Call to Order: The meeting was called to order at 7:08 pm by Co-President Sandy Miller

Minutes

- Presented by Jane Graham
- January minutes were circulated prior to the meeting
- Motion to approve January 2018 minutes made by Annie Ying. Seconded by Kathy Tippetts. Motion approved.

Finance

- Presented by Naomi Wong
- Spreadsheets and reports for January 2018 were distributed prior to the meeting
- Cash flow, balance sheet, profit and loss were presented.
- Income fairly flat for Redwood and Elementary; SHS up about \$40,000 primarily from winter guard
- Expenses up for SHS as winter programs ramp up
- Net income \$213,076 as of Jan 31/18
- Motion to approve financials as presented made by Jane Graham and seconded by Seema Kumar. Motion approved.
- Motion to ratify checks from Comerica #13346 to #13387 made by Beth Kingsley and seconded by Annie Ying. Motion approved.
- Will start to provide Sarah with data for next audit

Membership:

- Presented by Beth Kingsley/Annie Ying

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- Membership is at about 110% of goal.

By-law Committee

Presented by Sandy Miller for Susan Nakahira

- Proposed membership is Sandy Miller, Beth Kingsley, Jennifer Wisdom, Jane Graham, Susan Nakahira
- Motion to approve membership for By-Law Committee as presented made by Kathy Tippetts and seconded by Naomi Wong. All in favor.

Nominating Committee

Presented by Sandy Miller for Susan Nakahira

- Only two names to date for this committee: Aparna Sarvesh and Aparna Kondagunta
- Mr Boitz will send an email to SHS; Redwood directors will do likewise to try to secure more names for the committee and/or positions for next year's board. We need new names/new blood
- Suggestion to recruit Susan Ruemmler for next year's board – Winter Guard mom and has a 7th grader
- May need to do an email vote to finalize membership for this committee - if we can secure new names prior to the next SMB board meeting we can vote via email and the committee could then start meeting

On line Donation and Payment System

Presented by Angela Kwan and Amelia Shen

- Emailed proposal prior to meeting; copies also distributed
- Angela implemented a similar system for SEF a few years ago
- Several advantages: paper forms would no longer be needed; receipts generated automatically; no lost checks; installment plan option; credit card points for families
- Emphasized we would want limited installment options and no 'other amount' category
- Shopping cart system allows us to customize the process, this is worth the extra \$129 per year
- For payments, Charms also has a payment method within it. Naomi can look further into how this works – benefit of one stop shop. We will keep with Charms for at least the near future as there are currently no better options available
- SEF has used PayPal about four years. Fees pretty much offset by the fact that there are no more lost checks. For SEF, PayPal mostly used for amounts \$1,000 and under, larger gifts tend to be via check. About 42% of funds come in via PayPal and that percent continues to increase
- Facebook also has a no fee donation 'button' we could add to our Facebook page. Con: can't capture information beyond name and amount. Also receipt comes from Facebook Foundation, they issue the receipt and then grant the money through their foundation (every two weeks). Problematic for corporate matching. Would be useful for extended community

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(friends, family) but not so much for our community. Would like to try this now, outside of main contribution drive.

- Motion to approve the online program and membership payment system for SMB as proposed made by Beth Kingsley and seconded by Annie Ying.

Pancake Breakfast

Presented by Annie Ying

- This year's event is Sunday May 6th
- Last year \$6500 was raised from the raffle/silent auction. One of the bigger ticket items was Sake Night, which we will no longer have. We need donations for this raffle and silent auction. Also need an underwriter for raffle items, we had a \$1000 to underwrite raffle last year.
- Considering raising ticket price this year – has been flat for many years.

Directors' Reports

Jason Shuian for Jonathon Jow

- Great first re-imagined Jazz concert with SHS
- 140 students off to SoCal next week, Cal State Fullerton workshop, Disney performance
- Symphonic and Vivace strings CMEA March 23 at SHS

Jason Shuian

- County Honor Band in January – about 20 SHS students participated
- Electives Night end of January – great attendance, best in several years, and lots of good questions and follow up
- Jazz Concert in Feb – new version of Jazz Cab. Still a work in progress but good first step. Good collaboration with Redwood. McAfee looked great. Need more volunteers for this event

Andrew Ford

- Choir had a concert with Judy Collins in Campbell, a fundraiser for Saratoga Rotary – wonderful event, great experience for the kids
- Choir has a festival at San Jose State beginning of March, CMEA March 10/11
- Winter Guard just returned from Bakersfield – Winter Guard International Competition, high level competition. Took 4th in the category; great showing
- Choir performed at jazz concert; three soloists had opportunity to perform too

Aryn Krijnen

- All Redwood and Elementary programs making great progress
- MESH students a great help at classes. They are also helping to build interest in participating in the MESH concert this year; strong level of sign up for this event this year
- Vivace reading grade 4, 4.5 music – challenging pieces for these students

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- Formed small ensembles in January to practice small chamber music
- Would like to see more support from District and ensure District has a better understanding of their role and responsibilities per current MOU, which remains in force. We need follow up as teachers, administrators need to have a common understanding of one another's role.

Michael Boitz

- String orchestra and band auditions completed for next year
- Orchestra had three recording sessions with Saratoga Strings earlier this year - great dedication, lots of work
- Homestead Orchestra Festival – great event again this year
- All State Educator's Conference this weekend – several SHS students performing. Mr. Boitz guest conducting

Presidents' Report

- Budget for next year and nominating committee will be on next month's agenda. Please give those some thought
- Jennifer was asked to share some feedback from Jazz concert: communication with SUSD needs to be improved; could clarify the asking for volunteers as people were not necessarily aware of when/what help was needed (sidebar: there seems to have been some issue with the SignUp Genius for this event)
- Related – we need more volunteers for all our events! New blood, new names.

Upcoming Events:

This Month:		
2/17	Sat	CASMEC Orchestra Reading
2/19 - 2/22	Mon-Thurs	RMS Band, Color Guard and Choir Disney/SoCal Tour
2/24	Sat	SHS Winter Percussion at Cesar Chavez High School
Next month:		
3/2	Fri	SJSU Choral Invitational @ SJSU
3/3	Sat	SHS Winterguard CCGC @ Oak Grove
3/9-3/10	Fri-Sat	CMEA Choral Festival
3/10	Sat	SHS Winterguard CCGC @ Lynbrook
3/10	Sat	SHS Winter Percussion @ Independence HS
3/12	Mon	SMB Board Meeting
3/15	Thurs	SHS Spring Instrumental Concert
3/16	Fri	SHS Spring Orchestra Concert
3/17-3/18	Sat-Sun	SHS Winterguard WGI @ Union City

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3/20	Tues	SHS SWE Exchange Concert with UBC
3/23-24	Fri-Sat	CMEA Band and Orchestra Festival
3/24	Sat	SHS Winter Percussion @ Mountain House

Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve Minutes – Jan 2018	Annie Ying	Kathy Tippets	Y
Approve Financials – Jan 2018	Jane Graham	Seema Kumar	Y
Approve Checks – Jan transactions, ratify Comerica #13346 to #13387	Beth Kingsley	Annie Ying	Y
Approve By-Law Committee membership	Kathy Tippets	Naomi Wong	Y
Approve online program and membership payment system	Beth Kingsley	Annie Ying	Y

The meeting was adjourned at 8:51 pm by Sandy Miller
Next meeting: Monday, March 12 2018, 7pm

Respectfully submitted by,
Jane Graham
Co-Recording Secretary