

SMB:

SARATOGA MUSIC BOOSTERS

A 501(c)(3) organization supporting music programs in the
Saratoga Union School District
and Saratoga High School

Saratoga Music Boosters (SMB) Regular Meeting (via Zoom) April 13th, 2020 - Minutes

Attendance: Total number of attendees present = 22 including the following:

Executive Board:

Jane Graham	Y	Amelia Shen	N	Sandy Miller	Y
Dave Holt	N	Dipti Shrivastav	N	Beth Kingsley	Y
Revathi Koteeswaran	Y	Michele Loconzolo	Y	Yvonne Linney	Y

Music Directors:

Michael Boitz	Y	Jason Shiuan	Y	Isabel McPherson	Y
Jon Jow	Y	Andrew Ford	Y		

Location: Via Zoom

Call to Order: The meeting was called to order at 7:05pm by President, Jane Graham.

Minutes:

- Presented by Michele Loconzolo
- March 2020 minutes were circulated prior to meeting,
- Motion to approve March 2020 minutes made by Andrew Dimock and seconded by Sandy Miller. Motion approved.

Membership Report:

- Presented by Beth Kingsley
- Membership numbers are same as last month in Charms, haven't received updated balance. Some matching funds have been received.
- Proposed revisions to 2020-2021 membership form are as follows:
 - Family Membership to be increased from \$100 to \$150
 - Performer Membership to be increased from \$101 to \$151
 - Addition of Executive Membership level of \$5000 or above
- While the word *donor* is preferred for its compliance with tax laws, the word *membership* will continue to be used in the form as it will distinguish SMB donations from program contributions/donations.

Parliamentarian - Timelines for By-laws and Nominating Committees:

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- Presented by Sandy Miller
- Proposed revisions to By-laws were presented.
- Founding articles to be reviewed by attorney Cameron Hall; inconsistencies between By-laws and Articles of Incorporation will be addressed
- Yvonne presented a motion to approve proposed changes to By-Laws, Sheeba Garg seconded; all approved.
- Nominating Committee update presented by Yvonne Linney
 - Slate, as it stands today, includes major gaps within: the Finance team, specifically the Database manager; and, some liaison positions
 - The pool of potential volunteers for liaisons and other positions is expanding as volunteers are coming forward
 - Slate of nominees to date to be posted to website in April to allow sufficient time before vote in May
 - Open positions will be shown together with a recruiting message to complete the slate

Semi-annual Audit

- Presented by Jane Graham
- Audit was completed and shared
- It was found that Comerica account balance was in excess of insured limit. Of the overage, approximately \$168,000 will be refunded to European Tour participants, the remainder will be transferred to CitiBank.
- Motion to accept semi-annual audit was made by Andy Dimock and seconded by Michele Loconzolo. Motion approved.

European Tour

- Presented by Michael Boitz
- Europe trip canceled
- A new trip is planned for summer 2021. We are negotiating with hotels and venues to move our bookings forward a year rather than lose these funds.
- Incoming ninth graders will be able to sign up for Trip 2021
- It may take several months before refunds are calculated and disbursed
- World Projects has advocated very well on our behalf
- Since the 2020 Tour is canceled, contributions may be refunded

Directors' Reports

Andrew Ford:

- Crash course in figuring out remote technologies and how to deliver the curriculum
- Aligned projects with band, choir and orchestra
- Audition process for advanced ensembles moved online

Isabel McPherson:

- Moved to block schedule with elementary and middle school students
- Work in progress for auditions
- Going to try to do a video of all the kids via Zoom or similar platform
- Rising 9th graders will be very excited about being able to join the European trip in 2021

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Jon Jow:

- Trying to keep the teaching feeling authentic
- Trying to come up with ways of creatively develop a final project for 8th grader students
- Trying to keep balance so that the kids are enjoying the process and not getting too stressed out

Jason Shiuan:

- Trying to build camaraderie with kids, sending videos to parents and teachers, building connections
- Duet assignment; high school students are going to record one part of a duet and then send to middle school and the middle school student will play the other part; Jason shared an example
- Winter percussion students are doing a 'design your own show'
- Joined SHS at start of current seniors' freshman year; it's tough not seeing seniors graduate

Michael Boitz:

- Social aspect is super important and obviously been disrupted
- Looking for things that have an impact
- Building an entire duet repertoire through the duet project
- Bay Area teaching community is coming together and collaborating
- Trying not to give the kids much busy work
- Toying with the idea of trying to do something over the summer, if possible, especially to celebrate seniors

President's Report:

- Presented by Jane Graham
- May meeting to be held online
- Financials to be approved by email vote
- Will consult with Cameron Hall regarding By-laws and founding documents

Upcoming Events:

Due to COVID-19 pandemic, all upcoming events are canceled

Summary of Motions

<i>Item</i>	<i>Moved by:</i>	<i>Seconded by:</i>	<i>All ok?</i>
Approve March 2020 minutes	Andrew Dimock	Sandy Miller	Y
Approve revised Bylaws	Yvonne Linney	Sheeba Garb	Y
Approve semi-annual audit	Andrew Dimock	Michele Loconzolo	Y

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The meeting was adjourned at 8:20pm by Jane Graham.
Next meeting: May 11, 2020 at 7pm

Respectfully submitted by,
Michele Loconzolo & Yvonne Linney
Co-Recording Secretaries